

# O'Fallon Fire Protection District



**RFP 2020 - 01**

**INVITATION TO BID**

**FINISH OF BAY FLOORS FOR FIRE STATION #4  
Bids Due: February 12, 2020**



## **INVITATION TO BID:**

The O'Fallon Fire Protection District (OFPD) is soliciting **Sealed** bids for:

### **Finish of Bay Floors for Fire Station #4 – RFP 2020-01**

**Sealed** bids will be accepted between the hours of 7:30 a.m. and 4:00 p.m., Monday through Friday, and must be received no later than Wednesday, February 12, 2020 at 4:00 p.m. CST at: *O'Fallon Fire Protection District Administrative Office – 2<sup>nd</sup> Floor, Attn: Custodian of Record, 111 Laura K Drive, O'Fallon, MO 63366 in a Sealed envelope marked "Sta #4 Bay Floors Finish RFP 2020-01"*.

**Please provide three (3) copies of bid.**

1. Sealed Proposal shall include how soon work can begin and the amount of time required to complete the job. **Page 2 of this RFP must be completed and included in the proposal.**
2. The successful bidder must be bonded, hold liability insurance, and workman's compensation insurance to protect their employees. Bids shall include not less than the prevailing hourly wage rate determined by the Missouri Department of Labor.
3. The successful bidder shall supply all labor and materials.
4. This request for proposal creates no obligation on the part of the District to award a contract or to compensate any applicant for any costs incurred during preparation of RFP. The District reserves the right to award a contract based upon proposals received without further discussion or negotiation.
5. The O'Fallon Fire Protection District hereby notifies all bidders that it will affirmatively insure that in any contract entered into minority business entities will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for award.
6. O'Fallon Fire Protection District will make the final selection of floor color.

### **SCOPE OF WORK**

- A. Preparation of existing substrate; **method must be described in detail.**
- B. Type of Floor Finish to be installed, and **details of the process.**
- C. Process for expansion joints.
- D. Supply separate estimate for added cost of *possible* Moisture Vapor Transmission (MVT) system. **(Describe method for MVT system)**
- E. Include your company's warranty for your work.
- F. List any **exclusions.**

G. Supply **separate** estimate for: (1) Cost for work if completed in two sessions, i.e., one bay side completed at a time, and for: (2) Cost for work if both bay sides are completed at the same time.

H. Completion & Cleaning: On completion of the Work, leave the Work Area in condition acceptable to the Fire District.

I. **EXAMINATION OF PROJECT IS BY APPOINTMENT ONLY.**  
Examination of the project area is **strongly recommended**. An appointment is required prior to examination of the station, and must be set in advance with Assistant Chief Ken Vomund – 636-262-1815. Stopping by the Station without an appointment is not permitted.

**PLEASE COMPLETE:**  
**(The following information is required)**

NAME OF DEALER: \_\_\_\_\_

SIGNATURE OF AGENT: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

CONTACT PHONE: \_\_\_\_\_ CONTACT EMAIL: \_\_\_\_\_

TOTAL PRICE FOR PROJECT – all bays completed at one time: \$ \_\_\_\_\_

TOTAL PRICE FOR PROJECT – all bays completed in 2 Sessions: \$ \_\_\_\_\_

PRICE FOR POSSIBLE MVT MITIGATION SYSTEM: \$ \_\_\_\_\_

Estimated Timeline if 1 session: BEGIN: \_\_\_\_\_ COMPLETED: \_\_\_\_\_

Estimate of Timeline if 2 phases: BEGIN: \_\_\_\_\_ COMPLETED: \_\_\_\_\_