

# O'Fallon Fire Protection Dist.



**RFP 2018-01**

**SPECIFICATIONS FOR:**

**DOUBLE-FACED MONUMENT SIGNS**

## **INVITATION TO BID:**

The O'Fallon Fire Protection District (OFPD) is soliciting Sealed bids for:

### **Double-Faced Monument Signs – RFP 2018-01**

**Sealed bids will be accepted between the hours of 7:30 a.m. and 4:00 p.m., Monday through Friday, and must be received no later than March 7, 2018 at 4:00 p.m. CST at: *O'Fallon Fire Protection District Administrative Office, Attn: Custodian of Record, 111 Laura K Drive, O'Fallon, MO 63366 in a Sealed envelope marked "Station Signs-RFP 2018-01".***

**Please provide three (3) copies of bid.**

The O'Fallon Fire Protection District is currently accepting sealed bids to fabricate and install one double-faced monument sign at the following locations:

**Station 1 – 1200 North Main Street**

**Station 3 – 600 Laura Hill Road**

**Station 5 – 7140 South Outer 364**

#### **Specifications:**

- Fabricate and install one internally illuminated, double-faced monument sign with electronic message center at each of the above listed locations.
- Sign stands approximately 7' tall, spans 9' across, and is 2' wide.
- Base and column shall be all aluminum construction painted acrylic polyurethane custom.
- Address numerals and Station Number copy shall be painted directly onto column/base.
- Main ID cabinet shall be all aluminum construction painted acrylic polyurethane. Face shall be aluminum with copy routed out and backed with 3/16" thick white acrylic.
- ID face illumination via white LED modules powered by low voltage.
- Furnish and install 19 mm, double-faced twinpack, fTemperature sensor with cable. Full color WatchFire, Dacktronics or Optec message/graphics display unit with software installed on District supplied computer.
- Communication system via 4G wireless with 5-year cellular data plan.
- Provide software training.

#### **General Specifications:**

- Winning bidder will apply for permits and comply with all city/county regulations.
- Aluminum surfaces shall be sanded, primed and sprayed with Matthews acrylic polyurethane finish in a dust free, environmentally controlled paint booth for superior adhesion.
- Fabrication shall be performed by skilled craftsmen.
- Installation and all on-site work shall be performed by licensed journeymen.

### GENERAL INFORMATION:

- The O'Fallon Fire Protection District reserves the right to evaluate each proposal to determine the most advantageous to the District and to select the proposal which, in the District's sole judgment, best meets its requirements.
- This request for proposal creates no obligation on the part of the District to award a contract or to compensate any applicant for any costs incurred during proposal presentation, response, submission or oral interviews (if held). The District reserves the right to award a contract based upon proposals received without further discussion or negotiation or to cancel, in part or in its entirety, this request for proposal, if the District determines that it would be in its best interests to do so.
- Sealed Bids will be opened at the March 8, 2018 Board of Directors Meeting, held at 111 Laura K Drive (Boardroom), O'Fallon, MO, at 7:00 p.m. Bids may be evaluated and awarded at a later date.
- The OFPD reserves the right to accept or reject any or all bids, to waive variations, irregularities, or formalities in the bidding process, and to negotiate charges, additions, or deletions and to award the contract to the bidder that best meets its requirements.
- The O'Fallon Fire Protection District hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business entities will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for award.
- If additional information is needed, contact Chief Tom Vineyard, 636-262-0050 or [tvineyard@ofallonfire.org](mailto:tvineyard@ofallonfire.org). **Such contact shall be for clarification purposes only.**

**Bids received after 4:00 p.m. CST, on Wednesday, March 7, 2018 will not be considered.**

**Electronic or faxed proposals will not be accepted.**

**PAGE 4 OF THIS DOCUMENT MUST BE COMPLETED and RETURNED WITH BID:**

**PLEASE COMPLETE:**  
**(The following information is required)**

**NAME OF DEALER:** \_\_\_\_\_

**SIGNATURE OF AGENT:** \_\_\_\_\_

**PRINT AGENT NAME:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**CONTACT PHONE:** \_\_\_\_\_

**CONTACT EMAIL:** \_\_\_\_\_

1. **PRICE FOR STATION #1 Sign:**        \$ \_\_\_\_\_

2. **PRICE FOR STATION #3 Sign:**        \$ \_\_\_\_\_

3. **PRICE FOR STATION #5 Sign:**        \$ \_\_\_\_\_

**TOTAL PRICE FOR ALL STATION SIGNS (1 thru 3 above) \$** \_\_\_\_\_

**Estimated Date for delivery/installation of equipment:**

\_\_\_\_\_  
\_\_\_\_\_

**REMARKS:** \_\_\_\_\_

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