

**MINUTES OF THE REGULAR BOARD MEETING
OF THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
September 23, 2021**

A Regular Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, September 23, 2021, via Zoom due to COVID-19. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present:

Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Andy Parrish, Battalion Chiefs Brian Moore and Matt Braile, Captains Kevin Davis, Gary McCutchen, Darren Daly, and Eric Johnston, Shift Representative Firefighter Jeff Woodson, numerous employees, and Board Administrative Assistant Karen Lucido.

The following guests were present: Attorney Neil Bruntrager, and Attorney Jon Bruntrager

The Pledge of Allegiance was recited, followed by the firefighter prayer.

A motion was made by Director Laughlin to approve minutes of the prior Regular Board Meeting of August 26, 2021, Regular Board Work Session and Public Hearing of September 9, 2021, and, Special Pension Board Session of August 17, 2021 seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

TREASURER'S REPORT

Director Laughlin stated a current checking account balance of \$1,511,494.60.

There being no comments or questions, a motion was made by Director Laughlin to pay bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

CITIZEN COMMENTS: None

Approved at 10-28-2021 Board Mtg

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COMMUNICATIONS:

Shop Steward Johnston: Outreach's golf tournament is set for October 5, 2021.

Assistant Chief Parrish: Safety Day is set for Sunday, October 3, 2021 at the Kohl's parking lot.

Board Administrative Assistant Lucido read a card from Andy and Lori Parrish thanking the Board, Chief Vineyard, and District members for the flowers and kind words regarding the loss of Lori's mother.

OLD BUSINESS

There was further discussion regarding the District's COVID-19 Demobilization Plan. Chief Vineyard stated no changes.

There was further discussion regarding the Pension Plan. Chief Vineyard stated he and Assistant Chief Parrish have been on several conference calls with Attorney O'Brien and the actuary and the District is close to wrapping up the new plan. The final draft and summary will be sent out to the entire membership to review. Waiting on Empower's information that's required to complete amendments.

There was further discussion regarding the Firefighter EMT/P Hiring process. Chief Vineyard stated ads have been placed with 2 publications and on the District's website. He reviewed the timeline for applicants to pick up, return applications, and applicant testing.

There was further discussion regarding the Assistant Chief/Training promotional process. Chief Vineyard stated this position was posted at each station and emailed to all employees. Interested employees' resumes and letters of intent due to Chief Vineyard, October 1 at 4:00 p.m.

NEW BUSINESS:

Chief Vineyard stated the current Captain's promotional list expires September 26, 2021, and advancement opportunities will be available due to the potential number of retirements next year. There is a policy currently in place for the process to update a Captain's Promotional List every 2 years, and the process will begin next month.

Chief Vineyard stated that RFP 2021-01- Station #5 concrete work was advertised, per previous Board approval, and two sealed bids were received. Assistant Chief Vomund opened the sealed bids, as follows: (1) E.Meier Contracting, Weldon

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Springs, MO for \$62,818.80, plus \$16,726.67 for curb option; (2) Lauritzen & Sons Concrete, O'Fallon, Missouri for \$71,425.00 plus \$14,760.00 for curb option. The bids will be reviewed and a recommendation made at the next Board meeting.

Director Laughlin made a motion to go into closed session at 7:15 p.m. under RSMo 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorneys; and (13) Individually identifiable Personnel Records; seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made at 7:22 p.m. by Director Laughlin to adjourn the Closed Session and reconvene in Open Session, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Attorney Bruntrager recommended Board Meetings continue in Zoom format due to COVID-19. He continues to be updated daily and will keep the Board informed.

Chief Vineyard recommended cancelling the October 6, 2021 Special Pension Board Meeting as documents will not be ready. Consensus to cancel this meeting.

Director Laughlin announced the next Regular Board Meeting is scheduled for Thursday, October 14, 2021, at 7:00 p.m., via Zoom due to COVID-19.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 7:28 p.m.



William Laughlin, Chairman

TEST:

Karen Lucido, Recording Secretary
Board Administrative Assistant