

MINUTES OF THE REGULAR BOARD MEETING
OF THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
July 8, 2021

A Regular Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, July 8, 2021, at the Administrative Offices, 111 Laura K Drive, O'Fallon, MO 63366. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Battalion Chiefs Andy Parrish and Matt Braile, Shop Steward Captain Eric Johnston, Board Administrative Assistant Karen Lucido. Assistant Chief Moore was excused.

The following guests were present: Attorney Neil Bruntrager, Attorney Jon Bruntrager, and Rick Rognan, CPA;

The Pledge of Allegiance was followed by the reading of the Firefighter Prayer. Attorney Bruntrager administered the Oath of Office to Director Laughlin.

A motion was made by Director Gober to nominate Director Laughlin to the position of Chairman, seconded by Director Simmons. Upon roll call the vote was: Ayes: (3) Laughlin, Gober, Simmons; Nays: (0); Absent (0); Motion declared and carried.

A motion was made by Director Laughlin to nominate Director Gober to the position of Treasurer, seconded by Director Simmons. Upon roll call the vote was: Ayes: (3) Laughlin, Gober, Simmons; Nays: (0); Absent (0); Motion declared and carried.

A motion was made by Director Laughlin to nominate Director Simmons to the position of Secretary, seconded by Director Gober. Upon roll call the vote was: Ayes: (3) Laughlin, Gober, Simmons; Nays: (0); Absent (0); Motion declared and carried.

Approved at 7-20-21 Board Mtg

FINANCIAL MATTERS

Mr. Rognan reviewed Preliminary Tax Rates, explaining rates will change by the end of the year.

Mr. Rognan reviewed the revised amended 2020 Budget, stating changes were recommended by the District's Auditor in relation to the recent bond refinancing. Discussion held. A motion was made by Director Laughlin to accept the 2020 Budget as Amended, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Mr. Rognan stated that for the District's Auditor to complete the 2020 Audit, he is recommending revising the assignment of \$650,000.00 for the purchase of capital assets to assigning \$450,000.00. Discussion held. A motion was made by Director Laughlin to change assigning \$650,000.00 for the purchase of capital assets to assigning \$450,000.00 for the purchase of capital assets from the General Fund Balance, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Mr. Rognan reviewed the monthly financial report for month-ended June 2021, stating revenues are up 1.42% and the District's Reserves are approximately \$700,000 more than in 2020. Director Gober questioned what average Reserves other departments carry. Mr. Rognan stated that most districts carry 6-months to 1-year in Reserves, and now with the possibility that personal property tax may go away, building Reserves is even more important. The District is currently in good financial shape.

Chief Vineyard stated that Attorney O'Brien is sending him the pension plan and policy and he will meet with the Pension Committee next week to review documents. Ekon Benefits provides the actuarial services for the pension, and they also administer defined pension plans. Empower bought out Mass Mutual, and neither of these companies administer defined plans. Ekon gave a quote for their services, and Attorney O'Brien is recommending the District go with Ekon for the first year, and then put out a request for bid that would include the 457-401 with the defined benefit plan to see if we

can put all plans under one umbrella. Ekon Benefits has done a good job for the District.

LABOR MANAGEMENT

Chief Vineyard reviewed the District's proposed Organizational Values statement and revised Vision Statement; the Mission Statement remains unchanged. He stated these statements more closely reflect the District at this time and are needed for the Accreditation process. He stated Captain Alcorn has worked hard on these and Labor Management is recommending approval. Discussion held. A motion was made by Director Laughlin to adopt the Mission Statement, Vision Statement, and Organizational Values Statement as presented, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

OPERATIONS

Chief Vineyard stated COVID-19 protocols remain in place. We are watching the Delta variant as Springfield, Missouri is being hard hit with it, and we will make adjustments as necessary. Attorney Bruntrager stated Pfizer is recommending booster shots, and Pfizer is particularly effective against the Delta variant.

OTHER ITEMS FOR CONSIDERATION

Chief Vineyard stated the next CPC meeting is set for the end of July and he is recommending holding this meeting via Zoom due to the demographics of the committee and COVID variant. Consensus to hold the July CPC meeting via Zoom.

Director Simmons thanked all members who participated in the recent Independence Parade.

Shop Steward Captain Johnston stated that the Cornhole Tournament was a success and made approximately \$4,500 for the Firefighters Outreach Organization.

Director Laughlin announced the next Regular Board Meeting is scheduled for Thursday, July 22, 2021 at 7:00 p.m., Administration Board Room.

Approved at 7-20-21 Board Mtg

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Unanimous consent to Adjourn:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 7:34 p.m.


William Laughlin, Chairman

ATTEST:


Karen Lucido, Recording Secretary
Board Administrative Assistant

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