

MINUTES OF THE REGULAR BOARD MEETING
OF THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
March 11, 2021

A Regular Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, March 11, 2021, via Zoom due to COVID-19. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present:

Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Fire Marshal Mark Morrison, Battalion Chiefs Andy Parrish and Matt Braile, Shop Steward Captain Eric Johnston, District members, and Board Administrative Assistant Karen Lucido.

The following guests were present: Attorney Neil Bruntrager, and Rick Rognan, CPA.

The Pledge of Allegiance was led by Chief Vineyard.

FINANCIAL MATTERS

Mr. Rognan gave his financial report for month ended February 2021, reviewing income and expenses. He stated preliminary assessments show real estate up 8.89% which is good news for the District; and the District is currently 5.95% over budget but trending in the right direction; projecting District Reserves at \$8.6 million by year end. He stated due to COVID there is new legislation that has many grants for first responders and urged the District to look into those. Mr. Rognan stated the District is in good financial shape with the Board and Chief Vineyard remaining very conservative in their spending. Chief Vineyard asked about the adjusted 2020 Budget. Mr. Rognan stated the adjusted budget occurs after the Auditor is finished and approved at a May meeting.

Assistant Chief Vomund reviewed a quote for Toughbook computer for 9106, stating the battalion chief's current vehicle computer will be placed in one of the trucks with an outdated computer. He stated all vehicles and trucks are on a schedule for updated computers and there will be several replacements per year. Discussion held.

Approved at 3-25-21 Board Mtg

APPROVED COPY

Approved at 3-25-21 Board Mtg

A motion was made by Director Laughlin to approve purchase of one Panasonic Toughbook computer with docking station and equipment for 9106 per Pearl Solutions Group quote dated March 3, 2021 at a total cost of \$6,616.29 including installation; Chief Vineyard authorized to sign purchase agreement, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Assistant Chief Vomund stated that smarkdocks are needed for the trucks to hold the new MSA equipment and reviewed McQueen's quote. Discussion held. A motion was made by Director Laughlin to approve purchase of 20 MSA G-1 smarkdocks per McQueen's quote dated March 2, 2021 at a total cost of \$632.60 plus shipping; Chief Vineyard authorized to sign purchase agreement, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Assistant Chief Moore stated that the District is working with FeatherShark to upgrade its computers and network. He reviewed FeatherShark's Computer and Network upgrade proposals for all stations and Administration; laser wireless printers are needed for the stations to be able to scan and print. Director Laughlin stated he wants to remain in budget; Chief Vineyard stated IT equipment and upgrades were placed in the 2021 Budget that will cover these upgrades. Discussion held. A motion was made by Director Laughlin to approve FeatherShark's proposals for computer equipment and network upgrades at a not to exceed cost of \$43,000.00; Chief Vineyard authorized to sign proposals, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Assistant Chief Moore stated that the property & casualty insurance renewal is due March 15 and reviewed the Insurance Proposal from the District's broker, Huntleigh McGehee, that included a quote comparison between VFIS and ESIP. While coverages

Approved at 3-25-21 Board Mtg

are similar, the District has been working with ESIP and has a good working relationship with them. Huntleigh McGehee and Chief Moore recommends accepting the quote for ESIP. Discussion held and quote reviewed. A motion was made by Director Laughlin to approve the Insurance Proposal from Huntleigh McGehee dated March 10, 2021 with ESIP as presented; Chief Vineyard authorized to sign documents, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard stated that Missouri SB24 to eliminate the personal property tax died on the floor this week.

LABOR MANAGEMENT

Chief Vineyard stated Labor Management met and discussed current COVID restrictions. All of Administration and most of the employees have received their second vaccine and the committee agreed that it was time to get to a more normal daily routine. He reviewed the proposed COVID-19 revised guidelines that include discontinuing medical screenings; immediate family members allowed to visit stations; no more wearing masks inside stations; Administration staff back in the office March 29; committee meetings continue to be held via Zoom. There will still be a hold on all public relation events and station tours. Director Laughlin expressed his desire to hold board meetings in person again beginning in April. Discussion held; and agreed as long as safety guidelines are followed, board meetings will begin in person again in April. Consensus to approve the updated COVID-19 Restrictions plan with the change of Board Meetings to be held in person beginning April 2021.

OPERATIONS

Nothing new to report. Operations continue under the current COVID guidelines.

OTHER ITEMS FOR CONSIDERATION

None.

Approved at 3-25-21 Board Mtg

Director Laughlin announced the next Regular Board Meeting is scheduled for Thursday, March 25, 2021 at 7:00 p.m. via Zoom due to COVID-19.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Unanimous consent to Adjourn:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 7:44 p.m.

William Laughlin

William Laughlin, Chairman

ATTEST:
Karen Lucido

Karen Lucido, Recording Secretary
Board Administrative Assistant

APPROVED COPY