

MINUTES OF THE REGULAR WORK SESSION
OF THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
January 10, 2019

A Work Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, January 10, 2019, at the Administration Building Board Room, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Chief Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Battalion Chief Mel Emge, Captain Gary McCutchen, Captain Alcorn, Shop Steward Captain Eric Johnston, Engineers Ron Ormsby, Kelly Ennis, Dave O'Leary, Vic Sanders, and Levi Ammons, and Board Administrative Assistant Karen Lucido.

The following guests were present: Attorney Neil Bruntrager, Attorney John Bruntrager, and Rick Rognan, CPA

The Pledge of Allegiance was led by Chief Vineyard followed by the reading of the Firefighter Prayer.

FINANCIAL MATTERS:

Mr. Rognan reviewed his Financial Report for December 2018 that included: The District is 16.65% under budget for 2018; tax revenues were approximately \$123,300 more than projected, and switching accounts to different banks greatly increased the interest income in 2018. He reviewed 2017 to 2018 budgets by month and account. Reserve monies increased to 6 months versus 4 months in Reserves in 2017. Calls were up in 2018, mainly medical calls. He congratulated the Board on the District's financial health and recommended they continue their conservative handling of District finances.

Station #3 Renovation update: Chief Vineyard stated the foundation was poured before Christmas, renovation continuing, but slowly.

Station #4 Renovation update: Chief Vineyard stated this renovation is moving along quickly; is completely under roof and everything is going well.

Approved at 1-24-19 Board Mtg

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2007 Ladder Truck: Chief Vineyard stated the new ladder truck has been ordered and should be ready by June. Assistant Chief Vomund has been in contact with Brindlee Mountain who previously sold two of the District's older trucks to determine if they will sell the Ladder Truck. Chief Vineyard requested approval to move forward with selling the 2007 Ladder Truck through Brindlee. Discussion held; consensus that it will be better if the 2007 Ladder was sold prior to receiving the new Ladder Truck. A motion was made by Director Laughlin to move forward with the sale of the 2007 Pierce Ladder Truck through Brindlee Mountain, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) Gober
Motion declared and carried.

Chief Vineyard stated the Turnout Gear Committee met last year and has recommended purchasing replacement gear. Previously the District purchased 55-60 sets at one time, but due to the expense, Chief Vineyard and committee members are recommending purchasing 12 sets this year, plus 6 sets for new-hire firefighters, thereafter purchase replacement gear 12 sets at a time. Chief Vineyard stated Ellebracht quoted a price that was \$300 per set cheaper than Sentinel who was the last provider of turnout gear. There is \$190,000 left in the bond fund and Chief Vineyard recommended gear is purchased with bond monies; Mr. Rognan confirmed using bond monies to purchase gear was appropriate. Discussion held. A motion was made by Director Laughlin to approve the purchase of 12 sets of turnout gear from Leo M Ellebracht Company at a not to exceed total amount of \$33,828.00, per their quote dated January 8, 2019; Chief Vineyard authorized to sign quote; purchase to be charged against the bond fund, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) Gober
Motion declared and carried.

LABOR MANANGEMENT

Per Chief Vineyard: LMC committee reviewed four policies that were revised to bring them current with the collective bargaining agreement. He reviewed the

policy revisions. Discussion held. A motion was made by Director Laughlin to approve revised policies #208-Insurance, #209-Retirement, #210-Longevity Pay, and #217-Payroll as presented; Chief Vineyard authorized to sign policies, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) Gober
Motion declared and carried.

OPERATIONS

Chief Vineyard and the Labor Management Committee are recommending moving forward with hiring 6 Firefighter EMT/Ps in 2018. He reviewed the hiring process and timeline, with the goal of recommending 6 firefighters at the March 28 Board Meeting. Discussion held. A motion was made by Director Laughlin to move forward with the advertising and hiring process for six Firefighter-EMT/Ps, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) Gober
Motion declared and carried.

Captain Alcorn stated he, Chief Vineyard and several other employees are attending an Accreditation Conference in March. He stated he was on an Accreditation Team for another fire department that was already accredited and going for re-accreditation and that department did not pass; stating his appreciation of how well the O'Fallon Fire District is run that allows for our re-accreditation. Captain Alcorn reviewed his report of 2018 Call Volumes that included: Runs per day went from 13.2 in 2017 to 14.8 in 2018. EMS calls jumped while fire calls decreased. Overall call volume increased for Stations #1 and #4, with Station #4 trending toward being one of the busiest stations. He reviewed where the EMS calls are most prevalent, and reviewed a Reliability Study, which is needed for re-Accreditation. The annual Accreditation Compliance Report is due February 15. Directors Laughlin, Gober, and Simmons thanked Captain Alcorn for the report and explaining the District's call trends. Chief Vineyard stated Captain Alcorn does a good job with these types of analysis, and thanked him for his work.

Approved at 1-24-19 Board Mtg

OTHER ITEMS FOR CONSIDERATION

Chief Vineyard recognized the crew of 9134, thanking them for their efforts in providing his daughter with a positive and interesting experience during her ride along.

A motion was made by Director Laughlin at 7:30 p.m. to go into Closed Session after a 15 minute break, under Section 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorneys; and (13) Individually identifiable personnel records, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) Gober
Motion declared and carried.

A motion was made by Director Laughlin to adjourn the Closed Session and reconvene in Open Session at 8:12 p.m., seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) Gober
Motion declared and carried.

Director Laughlin announced the next regular Board Meeting will be held Thursday, January 24, 2019 at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) Gober
Motion declared and carried.

There being no further business, the meeting was adjourned at 8:14 p.m.


William Laughlin, Chairman

ATTEST:

Karen Lucido, Recording Secretary
Board Administrative Assistant