

**MINUTES OF THE REGULAR MEETING OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
July 26, 2018**

Approved at 8-23-18 Board Mtg

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on Thursday, July 26, 2018, in the Board Room located in the Administration Building, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Battalion Chief Mel Emge, Captain Mary Emge, Captain Matt Braile, Shop Steward Captain Eric Johnston, and Board Administrative Assistant Karen Lucido. Assistant Chief Ken Vomund, and Assistant Chief Brian Moore were excused.

The following guest was present: Attorney Neil Bruntrager

The Pledge of Allegiance was led by Chief Vineyard followed by the reading of the Firefighter Prayer.

Director Laughlin asked for any questions or comments regarding the Board meeting Minutes of June 28, 2018, and July 12, 2018. There being none, Director Laughlin made a motion to approve the meeting minutes of the prior Regular Board Meeting of June 28, 2018, and Regular Board Work Session of July 12, 2018, as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin stated a general checking account balance of \$2,016,469.55. Chief Vineyard stated he transferred \$700,000.00 from checking into the General Reserve Fund per Mr. Rognan's recommendation. There being no further questions, a motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

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CITIZEN COMMENTS - None.

COMMUNICATIONS

Directors Laughlin and Simmons stated the July 4 City Parade was well attended and the Fire District well-represented. Handouts were given out to parade onlookers.

Director Gober stated he is obtaining a list of electricians through the *Electrical Connection* who could be contacted by homeowners to assist with replacing hard-wired smoke detector units.

Ms. Lucido read the following correspondence:

1. A card from Chief Rick Pender and family thanking the District for the flowers and condolences regarding the passing of his wife, Kristy.
2. A card and donation to the District's Smoke Detector Fund, to Captain Vesely and crew, thanking them for changing their smoke detector batteries.
3. A card from a local family thanking Assistant Chief Moore and the Firefighters Community Outreach for helping their family regarding their seriously ill child.
4. An email from Mr. Brandenburg of the Villas of Dardenne Prairie thanking the crews for assisting their homeowners with changing smoke detector batteries.
5. An email from Dr. Hsu congratulating Captain Daly's crew for their response and lifesaving actions to a citizen that was in cardiac arrest; the patient survived and was discharged from the hospital 12 days later.
6. An email from Mr. Seth Kaiser thanking Captain Johnston's crew for participating in their teen night event, and providing positive interaction with their teenagers.

OLD BUSINESS

There was further discussion regarding Station 4 Renovation. Chief Vineyard stated the contract with Freise Construction should be finalized this week; they are waiting on permits from the City and should have those within a week. The plan is to begin demolition in 2 weeks. Discussion held. A motion was made by Director Laughlin, to approve Chief Vineyard signing the Freise Construction Contract on behalf of the District when finalized, seconded by Director Gober. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Gober, and Simmons
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

Chief Vineyard stated that Schneider Electric submitted a bid for removal and re-installation of Station #4's Solar Panels, stating this proposal required approval as soon

as possible so Station #4's renovation isn't delayed. Discussion held. A motion was made by Director Laughlin to ratify Schneider Electric's bid of \$18,513.28 for removal and replacement of Station #4's Solar Panels as presented; Assistant Chief Vomund authorized to sign proposal, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There was further discussion regarding Station #3 Renovation. Chief Vineyard stated that the pre-construction meeting was held and there were 6 companies in attendance. Sealed bids are due August 8 and will be opened during the Open Session of the August 9, 2018 Board Meeting.

There was further discussion regarding electronic station signs. Chief Vineyard stated Station #3's sign is installed and Piros Signs is starting sign installation at Station #1 and Station #5. All agreed the sign looks very professional and will be a benefit to District citizens.

NEW BUSINESS

Chief Vineyard requested Attorney Bruntrager review the 2nd Amendment to Radio Intergovernmental Agreement. Attorney Bruntrager stated he had no issue with the amendment, and that the amendment reduced District costs. Discussion held. A motion was made by Director Laughlin to approve the Second Amendment of the Intergovernmental Agreement for the Construction, Operation, Ownership and Maintenance of the St. Charles County Digital P25 Land Mobile Radio Microwave System for Public Safety and Emergency Communications as presented; Director Laughlin authorized to sign agreement, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard stated that the District is moving its Pension Plan from AUL to Mass Mutual and reviewed the Resolutions pertaining to the District's Money Purchase and 457 Plans that Attorney O'Brien devised. Discussion held. A motion was made by Director Laughlin to approve Resolution 2018-05 of the Board of Directors of the O'Fallon Fire Protection District authorizing the Adoption of an amendment and

restatement of the O'Fallon Fire Protection District Money Purchase Plan, as presented, attached as Exhibit I, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to approve Resolution 2018-06 of the Board of Directors of the O'Fallon Fire Protection District authorizing the Adoption of an amendment and restatement of the O'Fallon Fire Protection District 457 Plan, as presented, attached as Exhibit II, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard stated that Labor Management has been looking at Emergency Reporting System which would be a replacement for the FireHouse Software system. FireHouse has been bought out several times over the last several years and has not been updated; the belief is that FireHouse will not be available in the near future. Emergency Reporting System handles the same type of reporting as FireHouse, but is more user friendly, can be accessed by any employee from anywhere and interfaces with other programs, such as Active 911. Labor Management is recommending the changeover to Emergency Reporting System, and several departments in St. Charles County have already begun using this system. Discussion held. A motion was made by Director Laughlin to approve Emergency Reporting (ERS) proposal for reporting services per the Terms and Conditions of their Agreement as presented for an initial annual fee of \$11,230.00 and ongoing annual fees of \$8,833.00; Chief Vineyard authorized to sign Agreement, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin stated that Citizen Planning Committee member Laraine Proctor resigned from this committee due to moving out of District; and thanked her for her service. Director Laughlin recommended John Cook be appointed to the Citizen Planning Committee and gave Mr. Cook's background. Discussion held. A motion was made by Director Laughlin to approve the appointment of John Cook to the Citizen

Planning Committee effective immediately, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin at 7:24 p.m. to go into Closed Session after a 10 minute break under Section 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorneys; (2) Sale of real estate by a public governmental body; (12) Documents related to a negotiated contract until a contract is executed; (13) Individually Identifiable Personnel Records, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to adjourn the Closed Session and reconvene in Open Session at 8:02 p.m., seconded by Director Simmons. Upon roll call the vote was:

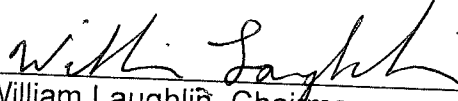
Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.


Director Laughlin announced the next Board Work Session is scheduled for Thursday, August 9, 2018 at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 8:04 p.m.


William Laughlin, Chairman

ATTEST: 
Karen Lucido, Board Administrative Assistant
Recording Secretary