

**MINUTES OF THE REGULAR MEETING OF  
THE O'FALLON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
June 28, 2018**

Approved at 7-26-18 Board Mtg

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on Thursday, June 28, 2018, in the Board Room located in the Administration Building, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Fire Marshal Mark Morrison, Battalion Chief Rick Miller, Shop Steward Captain Eric Johnston, Engineer Tim Janes, and Board Administrative Assistant Karen Lucido.

The following guests were present: Attorney Neil Bruntrager, Bruce Kummer, CPA, Chuck Jahneke and Jennifer Gates of Gates Design.

The Pledge of Allegiance was led by Chief Vineyard followed by the reading of the Firefighter Prayer.

Director Laughlin asked for any questions or comments regarding the Board meeting Minutes of May 24, 2018, June 14, 2018, and Special Board Meeting of June 21, 2018. There being none, Director Laughlin made a motion to approve the meeting minutes of the prior Regular Board Meeting of May 24, 2018, Regular Board Work Session of June 14, 2018, and Special Board Meeting of June 21, 2018 as presented, seconded by Director Gober. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Gober, and Simmons
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

Director Laughlin stated a general checking account balance of \$1,379,058.79. Director Laughlin questioned a laptop purchase. Chief Vineyard explained the laptop was purchased for use by the Accreditation Manager; a purchase order was submitted and approved prior to purchase. There being no further questions, a motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Approved

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

**CITIZEN COMMENTS** - None.

**COMMUNICATIONS**

Engineer Janes thanked the Board Directors, Chief Vineyard, Battalion Chief Andy Parrish and several employees, with a special thank you to Assistant Chief Brian Moore, for their support and encouragement during a recent personal situation.

**ANNUAL AUDIT**

Bruce Kummer presented the District's annual Audit Report for year ending December 31, 2017. Mr. Kummer thanked Chief Vineyard, Julie Meyer, Karen Lucido, and Rick Rognan and his staff for their assistance and cooperation during the Audit. He reviewed the Audit and stated no issues were found. Items he reviewed included revenue and expenses; bond money expenditures and accounts; OPED Trust and Pension funding; and District Reserves. Mr. Kummer stated the District lost approximately \$110,000.00 to tax abatements in 2017, but has no control over this; Chief Vineyard stated he understands that newly passed legislation will give the District 50% on tax abatements. Director Gober asked Mr. Kummer if he had any concerns with the District's financial state or its records; Mr. Kummer stated no concerns, and noted the District spends its funds very conservatively. Chief Vineyard complimented Mr. Kummer and his team, stating they were very professional, organized, and thorough. The Directors thanked Mr. Kummer for his professionalism and work. The Annual Audit for Year Ended December 31, 2017 will be posted on the District's website.

**OLD BUSINESS**

There was further discussion regarding Station 3 Renovation. Jennifer Gates stated that the RFP will be advertised beginning July 9; a mandatory pre-bid conference set for July 18; bids due August 7 and opened at the open Board Meeting of August 9. Bids should be awarded by August 23.

Approved at 7-26-18 Board Mtg

There was further discussion regarding electronic station signs. Chief Vineyard stated several District members attended training by Piro's signs on how to control the signs and place messages. Signs should be installed by the end of July.

A motion was made by Director Laughlin at 7:20 p.m. to go into Closed Session under Section 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorneys; (2) Sale of real estate by a public government body; (12) Documents related to a negotiated contract until a contract is executed; (13) Individually Identifiable Personnel Records, and (17) Confidential or privileged communications between a public governmental body and its auditor, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

A motion was made by Director Laughlin to adjourn the Closed Session and reconvene in Open Session at 7:58 p.m., seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

A motion was made by Director Laughlin to accept the Annual Financial Report for Year Ending December 31, 2017 as presented by Bruce Kummer, CPA, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

**NEW BUSINESS**

Director Laughlin stated the Building Committee recommends accepting Freise Construction's bid in response to RFP 2018-02-Station #4 Renovation. A motion was made by Director Laughlin to approve Freise Construction as General Contractor for Station #4 Renovation as the best qualified bidder for the lowest price, per the recommendation of the Building Committee, the terms of RFP 2018-02 and Freise

Approved at 7-26-18 Board Mtg

Construction's bid total of \$1,629,000.00; Director Laughlin authorized to sign contract, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Director Laughlin announced the next Board Work Session is scheduled for Thursday, July 12, 2018 at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

There being no further business, the meeting was adjourned at 8:02 p.m.

  
William Laughlin, Chairman

ATTEST:   
Karen Lucido, Board Administrative Assistant  
Recording Secretary