

**MINUTES OF THE REGULAR MEETING OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
May 24, 2018**

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on Thursday, May 24, 2018, in the Board Room located in the Administration Building, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, and Director Matt Simmons. Director Matt Gober was excused. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Fire Marshal Mark Morrison, Shop Steward Captain Eric Johnston, Volunteer Firefighter Neil Fredrick, and Board Administrative Assistant Karen Lucido. Assistant Chief Brian Moore was excused.

The following guest was present: Attorney John Bruntrager

The Pledge of Allegiance was led by Chief Vineyard followed by the reading of the Firefighter Prayer.

A motion was made by Director Laughlin to amend the Agenda by adding *Item d. Station #1 Remediation Bids* under New Business, seconded by Director Simmons.

Upon roll call the vote was:

Ayes: (2) Directors Laughlin, and Simmons
Nays: (0) None
Absent: (1) Director Gober
Motion declared and carried.

Director Laughlin asked for any questions or comments regarding the Board meeting Minutes of April 26, 2018 and May 10, 2018. There being none, Director Laughlin made a motion to approve the meeting minutes of the prior Regular Board Meeting of April 26, 2018, and Regular Board Work Session of May 10, 2018, as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (2) Directors Laughlin, and Simmons
Nays: (0) None
Absent: (1) Director Gober
Motion declared and carried.

Approved at 6-28-18 Board Mtg

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Director Laughlin stated a general checking account balance of \$1,155,043.23. There being no questions, a motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (2) Directors Laughlin, and Simmons
Nays: (0) None
Absent: (1) Director Gober
Motion declared and carried.

CITIZEN COMMENTS - None.

COMMUNICATIONS

1. Director Simmons stated the Station #5 Open House was a great success with hundreds of citizens attending.
2. Shop Steward Johnston stated that Shop members played in an EMS appreciation softball tournament sponsored by SSM: 32 teams participated, and fun was had by all.
3. Ms. Lucido read the following 3 communications:
 - A letter from Assistant Chief Moore to the Board of Directors thanking them for their support of hosting the type of public events such as Station #5 Open House and ice cream socials for our citizens, that give back to our community.
 - A letter from Chief Krause of MetroWest Fire Protection District, thanking O'Fallon Fire's Honor Guard for their participation and assistance provided for Retired Chief Silvernail's funeral services.
 - A card from Council Member Duke Herweck thanking the Fire District and its members for supporting the Mayors Youth Advisory Council's Heroin Awareness Walk, by displaying the flag and firefighters walking in this event.

OLD BUSINESS

There was further discussion regarding Station Renovations. Per Chief Vineyard: Station #4's Renovation RFP has been published and to-date 5 contractors have picked up bid packages. There is a mandatory pre-bid meeting May 30 prior to bids being submitted. Station #3's Renovation is still in the development phase, and should be ready to go out for bid in the next month.

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There was further discussion regarding the Ladder Truck purchase. Assistant Chief Vomund stated members of the Truck Committee are traveling to the manufacturer for a pre-build meeting. He requested approval for an allowance for any incidentals that may be needed. Discussion held. A motion was made by Director Laughlin to allow up to \$5,000.00 in needed incidentals that may arise during the new Ladder Truck prebuild conference or after delivery as determined by Chief Vomund and the Truck Committee; Assistant Chief Vomund to supply the Board an itemization of all such incidental expenditures, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (2) Directors Laughlin, and Simmons
Nays: (0) None
Absent: (1) Director Gober
Motion declared and carried.

NEW BUSINESS

Chief Vineyard stated that the Board previously approved the purchase and installation of Station outdoor electronic signs. Stations #1 and #3 need additional electrical run due to the signs requiring a dedicated 20amp circuit. He discussed the work that is required, and reviewed Piros Signs quote for additional electrical work. Concern was expressed about the cost of certain items within the quote, and consensus that Director Gober should review the bid as this is in his field of work. A motion was made by Director Laughlin to approve Piros Signs quote dated May 10, 2018, for electrical work required prior to installation of electronic signs at Station #1 in the amount of \$3,570.00 and at Station #3 in the amount of \$5,925.00, pending discussion with Director Gober, seconded by Director Simmons; Chief Vineyard authorized to sign bid. Upon roll call the vote was:

Ayes: (2) Directors Laughlin, and Simmons
Nays: (0) None
Absent: (1) Director Gober
Motion declared and carried.

Chief Vineyard stated that Labor Management reviewed the current requirements to be promoted from Firefighter to Engineer. Currently there is a 1-year wait time, and Labor Management is recommending a 3-year wait time, as many of the new hires don't have extensive firefighting experience. Chief Vineyard reviewed the recommended revisions in both the Engineer and Engineer Certification Standards policies. Discussion held. A motion was made by Director Laughlin to approve revised policies

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#115-Engineer and #344-Engineer Certification Standards as submitted, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (2) Directors Laughlin, and Simmons
Nays: (0) None
Absent: (1) Director Gober
Motion declared and carried.

Chief Vineyard reviewed the Station #1 Remediation bids from Woodard and Layneco. Both bids are similar, and while Woodard's bid is \$200.00 lower, Layneco included an additional recommendation of glazers removing and reinstalling the mirrors in Station 1's workout room. Chief Vineyard recommended Layneco's bid that included the removing and reinstalling of mirrors. Discussion held. A motion was made by Director Laughlin to approve Layneco's bid for Station#1's basement remediation per the terms of their itemized bid dated May 23, 2018 for a total amount of \$9,654.00; Chief Vineyard authorized to sign proposal, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (2) Directors Laughlin, and Simmons
Nays: (0) None
Absent: (1) Director Gober
Motion declared and carried.

A motion was made by Director Laughlin at 7:25 p.m. to go into Closed Session under Section 610.021 (1) Legal Actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys, and (13) Individually identifiable Personnel Records; seconded by Director Simmons. Upon roll call the vote was:

Ayes: (2) Directors Laughlin, and Simmons
Nays: (0) None
Absent: (1) Director Gober
Motion declared and carried.

A motion was made by Director Laughlin to adjourn the Closed Session and reconvene in Open Session at 7:34 p.m., seconded by Director Simmons. Upon roll call the vote was:

Ayes: (2) Directors Laughlin, and Simmons
Nays: (0) None
Absent: (1) Director Gober
Motion declared and carried.

During the Closed Session the following motion was made:

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A motion was made by Director Laughlin to extend an offer of employment to Katie Ennis for the position of Part-Time Office Assistant upon the successful completion of background checks, seconded by Director Simmons. Upon roll call the vote was:

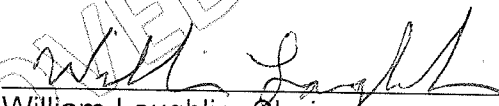
Ayes: (2) Directors Laughlin, and Simmons
Nays: (0) None
Absent: (1) Director Gober
Motion declared and carried.

Director Laughlin announced the next Board Work Session is scheduled for Thursday, June 14, 2018 at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

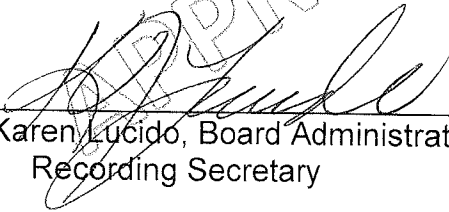
Ayes: (2) Directors Laughlin, and Simmons
Nays: (0) None
Absent: (1) Director Gober
Motion declared and carried.

There being no further business, the meeting was adjourned at 7:35 p.m.



William Laughlin, Chairman

ATTEST:



Karen Lucido, Board Administrative Assistant
Recording Secretary