

MINUTES OF THE REGULAR WORK SESSION
OF THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
April 12, 2018

A Work Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, April 12, 2018, at the Administration Building Board Room, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Battalion Chief Andy Parrish, Shop Steward Captain Eric Johnston, Assistant Shop Steward Captain Darren Daly, and Board Administrative Assistant Karen Lucido.

The following guests were present: Attorney Bruntrager

The Pledge of Allegiance was led by Chief Vineyard followed by the reading of the Firefighter Prayer.

FINANCIAL MATTERS:

Chief Vineyard gave the following update on station renovations: Chuck Jahneke met with O'Fallon City Planning and Zoning regarding applying for permits. Station #4 is required by Code to have a safe room. Assistant Chief Vomund said the room must withstand 250 mph winds; Attorney Bruntrager stated the Building Code is very specific about what needs to be done. Mr. Jahneke should have an estimate of cost for Station #4's renovation in the next several weeks. Station #3 will not require a safe room.

Per Chief Vineyard: Station #5 restrooms need shower doors installed, as part of the renovation. Each opening has slightly different dimensions. Cpt Vesely obtained quotes from CBennett for shower doors and installation; Labor Management review the quotes and is recommending Board approval. Discussion held. A motion was made by Director Laughlin to approve the purchase of 5 shower doors for Station #5 from CBennett, per their quote dated March 13, 2018 at a not to exceed

Approved at 4-26-18 Board Mtg

Approved at 4--26--18 Board Mtg

total cost of \$3,681.32 including installation; Chief Vineyard authorized to sign proposal, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard stated that new gear racks were ordered for Station #1 and Station #3, and Station #5 now needs gear racks as the renovation is complete, as will Station #4 will once their renovation is complete. Captain Johnston stated Station #5 needs smaller gear racks, 20X20, and he will have pricing at the next Board Meeting.

Chief Vineyard received an Easement request from Spire regarding their running gas lines across the District's property located at Vomund and Dyer roads. Attorney Bruntrager reviewed the Easement. Chief Vomund stated this 2 acre property was a trade from St Paul City for our Station #2, which we now lease the bays from for \$1.00/year. At the time of this property swap this parcel was considered a long-term option for an additional fire station on the North side of town as that area becomes developed. The District also owns the water and sewer tap for this property. Discussion held; agreed that Chief Vineyard needs to ensure the gas pipe will follow the road and not be laid crossing the property. A motion was made by Director Laughlin to approve the Gas Line Easement for the District's Vomund Road property between Spire Missouri, Inc. and the District as presented; Chief Vineyard authorized to sign Easement upon assurance from Spire that the pipe will follow the road, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard stated that the District isn't receiving the service from Bussey Bank he believes we should be and recommended the District move its General Reserve Funds from Bussey Bank to Stifel Bank. Discussion held. A motion was made by Director Laughlin to approve moving the District's General Reserve Fund account from Bussey Bank to Stifel Bank, and approve Stifel Bank & Trust Public Funds Banking Resolution for Deposit Accounts and Addendum to Signature Card

Authorization of Non-Account Owner, as presented, seconded by Director Simmons.

Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard stated the Board had previously agreed to purchasing a new ladder truck through an HGAC agreement/pricing. A quote was received from Banner Fire for a Ladder Truck priced at \$1,175,000.00, with a prepay discount of approximately \$44,000.00. Discussion held regarding any benefit of releasing over \$1.1 million up front. Chief Vineyard prefers to negotiate with Banner and see if putting 50% down would still merit any discount. The District will not finance the truck, but will purchase it outright; there is just over \$1 million left in bond monies. He recommends taking \$600,000.00 out of the bond monies now as a down payment, and pay the remainder upon delivery. Attorney Bruntrager explained how the HGAC Agreement is set up, and that it alleviates the District having to go out to bid. Assistant Chief Vomund clarified if anything needs to be added to the truck for an additional cost that they could come back to the Board for approval; agreed. Discussion held. A motion was made by Director Laughlin to accept Banner Fire Equipment, Inc.'s quote for the purchase of a ladder truck as described in the *Company's Proposal and the Specifications submitted to Buyer*, per the terms of the Agreement dated April 12, 2018 at a not to exceed amount of \$1,173,500.00; Chief Vineyard authorized to sign agreement, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vomund said he contacted Brindlee for preliminary pricing for the old ladder truck if we don't keep it. Currently it would be worth between \$200,000 and \$300,000; consensus the District will probably sell the truck as there is nowhere to house it once the new truck is placed in service.

Chief Vineyard stated that Captain McCutchen met with Piros who is providing and installing our electronic signs and they need a dedicated circuit so conduit will need to be run at Stations #1 and #5, and maybe #3. If there are additional

Approved at 4--26--18 Board Mtg

expenses for this, it will be brought back to the Board. The Electronic signs should be operational the beginning of July 2018.

LABOR MANAGEMENT

Nothing to report.

OPERATIONS

Attorney Bruntrager stated he is finalizing the Weapons Resolution as he needs to make sure the Resolution contains the exact signage language and will have it for approval at the next Board Meeting. The Resolution will give District employees the authority to search someone if they enter the building. The Resolution and signs will be posted at all District stations/buildings.

OTHER ITEMS FOR CONSIDERATION

Assistant Chief Moore announced that Station #5 will hold an Open House, May 19, 2018 from 11:00 a.m. to 2:00 p.m. It will be kid-friendly and have a bounce house, games, tours of the station and food. This will also be a thank you to our citizens for passing Prop Safety, which enabled the District to go ALS and renovate its stations.

A motion was made by Director Laughlin at 7:35 p.m. to go into Closed Session under Section 610.021 (1) Legal Actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys, (2) Sale of real estate by a public government body; (12) Sealed bids and related documents or any documents related to a negotiated contract; and (13) Individually identifiable personnel records, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to adjourn the Closed Session and reconvene in Open Session at 7:49 p.m., seconded by Director Simmons. Upon roll call the vote was:

Approved at 4-26-18 Board Mtg

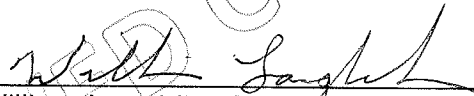
Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin announced the next regular Board Meeting will be held, Thursday, April 26, 2018 at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 7:50 p.m.



William Laughlin, Chairman

ATTEST:



Karen Lucido, Recording Secretary
Board Administrative Assistant