

Approved Board Mtg of 3-22-18

**MINUTES OF THE REGULAR MEETING OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
February 22, 2018**

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on Thursday, February 22, 2018, in the Board Room located in the Administration Building, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 5:45 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Chief Tom Vineyard, Assistant Chief Brian Moore, Assistant Chief Ken Vomund, Fire Marshal Mark Morrison, Shop Steward Cpt. Eric Johnston, Assistant Shop Steward Cpt. Darren Daly, Firefighter-EMT/P Jeff Woodson, and Board Administrative Assistant Karen Lucido.

The following guest was present: Rick Rognan, CPA

The Pledge of Allegiance was led by Chief Vineyard followed by the reading of the Firefighter Prayer.

Director Laughlin made a motion to amend the Agenda by adding to New Business: (d) Purchase of Gear Racks, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin asked for any questions or comments regarding the Board meeting Minutes of January 22 and February 8, 2018. There being none, Director Laughlin made a motion to approve the session minutes of the prior Regular Board Meeting of January 22, 2018, and Regular Board Work Session of February 8, 2018, as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Gober stated a general checking account balance of \$1,816,147.23. A motion was made by Director Laughlin to approve payment of bills as presented,

seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

CITIZEN COMMENTS - None.

COMMUNICATIONS

Assistant Chief Moore stated that the next District newsletter should be ready for publishing in March, 2018.

Board Administrative Assistant Lucido read the following communications:

1. An email from Ms. Kelley of Progress South Elementary, thanking the firefighters for their participation in the school's STEM Night.
2. A card from Mr. and Mrs. Kovesci, thanking crew members for changing their smoke detector batteries and responding to several medical calls.
3. A card from St. Vincent DePaul Society of Assumption Parrish to Cpt. Emge thanking the crews for participating in the Christmas food drive and adopt a family program.

OLD BUSINESS

There was further discussion regarding Station Renovations. Per Chief Vineyard: Station #1 is complete. Station #5 is mostly complete except for a few items remaining on the punch list. Station #4 – Met with Architect to get a final design layout; should have final plans to review in March. Station #3 – Architect getting preliminary drawings together.

There was further discussion regarding ALS. Assistant Chief Moore stated the District received the EMRA certification, medical equipment is on all the trucks, and running paramedics on the trucks. In the next 4-6 months the District will finalize procedures for going ALS.

NEW BUSINESS

Rick Rognan reviewed the District financial report for the month of January 2018. The District shows over budget but this is due to one-time payments being due at the beginning of the year and mirrors previous year's financial progress. The District is on par to remain on budget for 2018. Cash Reserves are \$3,404,741.00, and tax revenue has increased \$4,230,095.00. Worker Comp premiums have increased. Overall the District is in better financial shape that it has been in the past 4 years, mainly due to the Board remaining conservative on spending.

Chief Vineyard reviewed the proposed revisions to policies 114, 212, and 218 and requested approval of the revisions; revisions were recommended by labor management to more accurately reflect current practices, and draft policies were posted for employee review. Discussion held. A motion was made by Director Laughlin to approve the following revised policies: SOP #114 – Assistant Chief/Medical Officer/Community Relations; SOP#212 – Trading Time; and SOP#218-Overtime, as presented; Chief Vineyard authorized to sign policies, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard stated that purchasing 15 Gear Racks was a previously budgeted item, but we need 18 gear racks as a different size was required for the current gear. A motion was made by Director Laughlin to approve the purchase of 18 gear racks from Field Fire at a total cost of \$8,640.30 per their quote dated February 15, 2018; Chief Vineyard authorized to sign purchase agreement. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

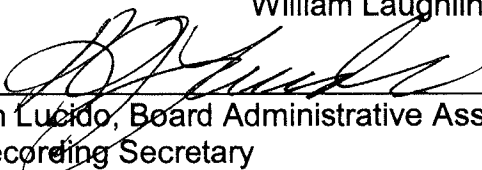
Director Laughlin announced the next Board Work Session is scheduled for Thursday, March 8, 2018 at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 6:30 p.m. Board members presided over the pinning of 7 new Firefighter EMT/P's at Station #3 at 7:00pm.


William Laughlin, Chairman

ATTEST: 
Karen Lucido, Board Administrative Assistant
Recording Secretary