

**MINUTES OF THE REGULAR WORK SESSION
OF THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
February 8, 2018**

Approved Board Mtg of 02-22-18

A Work Session of the O'Fallon Fire Protection District Board of Directors was held on Thursday, February 8, 2018, at the Administration Building Board Room, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Assistant Chief Brian Moore, Battalion Chief Mel Emge, Shop Steward Captain Eric Johnston, Assistant Shop Steward Captain Darren Daly, Firefighters Kevin Davis, Ron Ormsby, Vic Sanders, Dave O'Leary, Levi Ammons, and Board Administrative Assistant Karen Lucido.

The following guests were present: Attorney Bruntrager, Chuck Jahneke

The Pledge of Allegiance was led by Chief Vineyard followed by Firefighter Ammons' reading of the Firefighter Prayer.

FINANCIAL MATTERS:

Chief Vineyard reviewed Spinner & Kummer's Audit Engagement Letter to continue auditing services for the District. Their current agreement expired in 2017. After review, a motion was made by Director Laughlin to approve Spinner & Kummer's Audit Engagement Services Proposal dated January 31, 2018 for audit years 2017, 2018, and 2019, as submitted, Director Laughlin authorized to sign letter, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Assistant Chief Moore reviewed the purchase of Laryngoscopes that are needed as part of the ALS medical tools. He explained how the scopes would be used at a medical call. Discussion held. A motion was made by Director Laughlin to

approve the purchase of 6 EMS Video Laryngoscopes and batteries from Physio-Control per their State bid dated January 22, 2018, at a not to exceed amount of \$18,000; Chief Vineyard authorized to sign purchase agreement, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Assistant Chief Vomund stated that 9134, 9142, and 9143 have sustained some corrosion due to age and scratches. The District is liable for 75% of the cost of corrosion repair per the current truck warranty. Mr. Schuhmacher indicated that he would pay 1/3 of our 75% cost, and Pierce would pay 1/3 of our 75% cost. Chief Vomund recommended repairs be made as soon as possible, as corrosion can quickly spread, and reviewed Degel Truck Center's quotes, Degel is a sole source provider. The ladder truck was scratched by grazing a mailbox on a narrow street. Chief Vineyard expressed his disappointment that the District has spent millions of dollars over the past years purchasing trucks from Pierce and they are only willing to put in a couple of hundred dollars to assist in the ongoing corrosion issue. Director Laughlin requested a list of all repairs and dollar amounts we've spent repairing Pierce Trucks, including rust issues, mechanical, etc. Attorney Bruntrager requested a copy of Pierce's Warranty. Consensus that the repairs should be made now. A motion was made by Director Laughlin to approve Degel Truck Center's estimates for repair of 9134, 9142, and 9143 as submitted at not to exceed amounts of: 9134-\$1,665; 9142-\$2,014, and 9143-\$1,260; Chief Vineyard authorized to sign repair authorizations, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard updated station renovations as follows: Station #1 is completed with the exception of a needed water line for the washer. Station #5's punch list has minor issues that need to be completed. Crews are beginning to move back into the station; the renovation turned out well. There is an issue with an Addendum for data cable and phone lines at Station #5, where Weis Design had the

owner as responsible for pulling lines; we've contracted with our electrician who will pull the lines for an additional fee; they should be done tomorrow.

Chief Vineyard recommended that the District go with HGAC Financial for the new ladder truck instead of the bid process. We have previously purchased a truck through HGAC. He explained the process, and stated Central County Fire & Rescue have purchased their last 6 trucks through HGAC. Attorney Bruntrager stated going through HGAC Financial will save a great deal of the District's time. Chief Vineyard stated that the purchase of a new ladder truck is in the beginning states, but wanted approval from the Board to explore the option of going through HGAC Financial. Consensus from the Board to look at this option.

LABOR MANAGEMENT

Chief Vineyard stated that the Labor Management Committee has been reviewing several policies that will be brought to the Board for approval at a future meeting.

OPERATIONS

Attorney Bruntrager stated he is working on finalizing a Resolution and Ordinance regarding No Weapons/Search signs.

Assistant Chief Moore stated that state investigation for EMRA licensing has been moved to February 9 at 1:00 p.m., due to weather. His job description is being revised to include Medical oversight responsibilities related to ALS.

OTHER ITEMS FOR CONSIDERATION

Assistant Chief Moore stated that the pinning ceremony for the 7 new Firefighter-Paramedics will be scheduled for February 22, 2018 at 7:00pm, if the Board could begin that evening's Board Meeting at 5:30pm. A motion was made by Director Laughlin to move the start-time of the February 22, 2018 Board Meeting to 5:30p.m. to accommodate the pinning ceremony, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin at 7:26 p.m. to go into Closed Session under Section 610.021 (1) Legal Actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys, (2) Leasing, purchase or sale of real estate by a public government body; (12) Sealed bids and related documents or any documents related to a negotiated contract; and (13) Individual Personnel Records, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
 Nays: (0) None
 Absent: (0) None
 Motion declared and carried.

A motion was made by Director Laughlin to adjourn the Closed Session and reconvene in Open Session at 7:45 p.m., seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
 Nays: (0) None
 Absent: (0) None
 Motion declared and carried.

Director Laughlin announced the following motions were made in Closed Session:

A motion was made by Director Laughlin to approve Gates Design/Charles Jahneke Proposal for Addition and Renovation to Fire Station #4 dated January 10, 2018 with Option #2 partial basement, as presented; Director Laughlin authorized to sign proposal, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
 Nays: (0) None
 Absent: (0) None
 Motion declared and carried.

A motion was made by Director Laughlin to approve Gates Design/Charles Jahneke Proposal for Addition and Renovation to Fire Station #3 dated January 31, 2018 as presented; Director Laughlin authorized to sign proposal, seconded by Director Gober. Upon roll call the vote was:

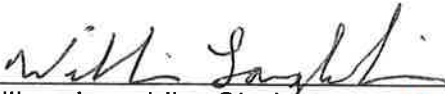
Ayes: (3) Directors Laughlin, Simmons, and Gober
 Nays: (0) None
 Absent: (0) None
 Motion declared and carried.

Director Laughlin announced the next regular Board Meeting will be held, Thursday, February 22, 2018 at 5:30 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober, and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 7:47 p.m.



William Laughlin, Chairman

ATTEST:



Karen Lucido, Recording Secretary
Board Administrative Assistant

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