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MINUTES OF THE REGULAR MEETING OF THE O'FALLON FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
April 28, 2016

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on April 28, 2016, in the Board Room located in the Administration Building, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Battalion Chief Rick Miller, Captain Mark Ballmann and K-9 Rock, Shop Steward Captain Eric Johnston, Volunteer Firefighter President Neil Fredrick, and Board Administrative Assistant Karen Lucido. Assistant Chief Moore was attending the City Council meeting, and Fire Marshal Morrison was on vacation.

The following guest was present: Attorney Bruntrager.

The Pledge of Allegiance was led by Chief Vineyard followed by Firefighter Neil Fredrick's reading of the Firefighter Prayer.

Director Laughlin asked for any questions or comments regarding the Board Meeting Minutes of March 24, 2016 and April 14, 2016. There being none, Director Laughlin made a motion to approve the minutes of the prior Regular Board Meeting of March 24, 2016 and Regular Board Work Session of April 14, 2016, seconded by Director Gober. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

Director Gober stated a general checking account balance of $753,231.20. There were no questions or comments. A motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

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CITIZEN COMMENTS - None.

COMMUNICATIONS

Chief Vineyard read a letter from Captain Dougan of Osage Beach Fire Protection District's Search & Rescue Team thanking Captain Mark Ballmann and K-9 Rock for their assistance in working a missing person's case in Camden County. Captain Ballmann presented K-9 Rock to the Board and gave them details of the search and stated K-9 Rock's ongoing training is going well. K-9 Rock is also used at our PR events and does well with the public. The Board stated their appreciation of Captain Ballmann and K-9 Rock's work.

Chief Vineyard read a letter from O'Fallon Walmart thanking the Firefighters for their support during a recent fundraiser for local charities.

Director Laughlin stated his appreciation to District employees for their work and effort in the recent O'Fallon Firefighters Community Outreach fundraiser. All funds raised for this organization are used for the benefit of District citizens in need. Director Gober stated his congratulations and appreciation of the causes Outreach supports.

Board Administrative Assistant Lucido read the following communications:

1. An email thanking the Firefighters who participated in North High School's Career Day.

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2. A letter from County Executive Ehlmann announcing the County Council's approval of Chief Vineyard's appointment to the Radio Communications Policy Commission.

OLD BUSINESS

There was further discussion regarding Administration Renovation. Chief Vineyard stated there are a few minor items that still need to be completed, i.e., touch-up painting, but the building is 99% completed.

There was further discussion regarding the Fire Chief and Assistant Chief new vehicles. Chief Vomund stated they both received their new vehicles and everything looks good.

There was further discussion regarding the Tax Committee. Chief Vineyard stated this committee met last week to brainstorm how to roll out the November initiative, and name it. A citizen survey will be sent out next week.

There was further discussion regarding the Job Shadow Program. Chief Vineyard stated that the policy is posted for employee comments.

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NEW BUSINESS

Chief Vineyard stated that Mr. Rognan was unable to attend this evening's meeting, and he handed out Mr. Rognan's March 2016 Financial Statements, and reviewed the report. The District is slightly over budget, but this is due to the insurance costs that are weighted to the first quarter of the year, and overall the District remains on target. Chief Vineyard stated, $50,000 was transferred back to Capital Projects. Chief Vineyard requested approval to transfer $200,000 from the General Fund into the District's Retirement Health Plan. Discussion held. A motion was made by Director Laughlin to transfer $200,000.00 from the General Fund into the Retiree Health Insurance Fund, seconded by Director Gober. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

Director Laughlin asked how much issued bond monies were left. Per Chief Vineyard: approximately $150,000.00, a portion of which will be earmarked for station painting and replacement of some turnout gear. There were no further questions or comments.

Chief Vineyard stated that SCI sent their final UST Testing Report for 119 East Elm Street and requested Board acceptance of the report prior to sending it to MDNR. Discussion held. A motion was made by Director Laughlin to approve Resolution #2016-03 accepting SCI Engineering Inc. Report dated April 22, 2016 re: 119 East Elm Street property, seconded by Director Gober; Resolution 2016-03 attached as Exhibit I. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

Chief Vineyard stated that Labor Management reviewed single gas CO monitors, and approved purchase of these devices which attach to medical bags, are always "on" and last 2 years. They give the responders instant CO reads when entering a structure. Four, single gas CO monitors were purchased at a cost of $165.00 each. There were no questions or comments.

Chief Vomund stated that he requested bids for landscaping Station #1 and Administration Building. Conoyer Landscaping who initially worked on Station #1 declined to bid as the bid received from Neil Fredrick was so low they did not believe

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they could match it. Mr. Fredrick's bids and plans for landscaping each building were reviewed. After discussion, a motion was made by Director Laughlin to approve Neil Fredrick's bid for landscaping Administration Building at a not to exceed cost of $2,543.00, per the terms of his proposal dated March 4, 2016; Chief Vineyard authorized to sign proposal, seconded by Director Simmons. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

A motion was made by Director Laughlin to approve Neil Fredrick's bid for landscaping Station #1 at a not to exceed cost of $1,583.00, per the terms of his proposal dated March 4, 2016; Chief Vineyard authorized to sign proposal, seconded by Director Simmons. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

Chief Vineyard stated that he, Assistant Chief Vomund, Battalion Chief Miller, and Captain Emge attended the recent FDIC conference. Attendees looked over new equipment and trucks, and stated much useful information was gained.

Chief Vineyard reviewed Pulaski Bank's Collateral Agreement and paperwork, stating the District is using Pulaski Bank for its Retiree Insurance and investments. He stated the transition to Pulaski was going slowing, but well. He stated Accounts Payables and Payroll will begin with St. Louis Bank, May 1. After discussion, a motion was made by Director Laughlin to approve Pulaski Bank's Collateral Security Agreement, New Account Information Form, and Resolution designating Public Depository and Authorizing Withdrawal of Public Moneys, as presented; Director Laughlin designated to sign as Authorized Account Signer, seconded by Director Gober. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

A motion was made by Director Laughlin at 7:29 p.m. to go into Closed Session after a 15 minute break, pursuant to Section 610.021 (1) Confidential or privileged

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communications between a public governmental body and its attorneys; (12) Any documents related to a negotiated contract until a contract is executed, and (13) Individually identifiable personnel records, seconded by Director Gober. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

A motion was made by Director Laughlin at 7:55 p.m. to adjourn the Closed Session and reconvene in Open Session, seconded by Director Gober. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

Director Laughlin announced the next Board Work Session is scheduled for Thursday, May 12, 2016, at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

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Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

There being no further business, the meeting was adjourned at 7:56 p.m.

William Laughlin, Chairman

ATTEST: _____
Karen Lucido, Board Administrative Assistant
Recording Secretary