

Approved,
Board Mtg
of 1-28-16

**MINUTES OF THE REGULAR MEETING OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
December 30, 2015**

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on December 30, 2015, in the Board Room located in the Administration Building, 111 Laura K Drive, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Assistant Chief Ken Vomund, Battalion Chief Andy Parrish, Shop Steward Captain Eric Johnston, Volunteer Firefighter Neil Fredrick, Accounting Clerk Julie Meyer, and Board Admin Assistant Karen Lucido. Chief Vineyard, Fire Marshal Morrison, and Financial Director Cerrano were excused from attending.

The following guests were present: Brian Moore; and Rick Rognan of Rognan & Associates.

The Pledge of Allegiance was led by Assistant Chief Vomund followed by Ms. Meyer's reading of the Firefighter Prayer.

A motion was made by Director Laughlin to amend the Agenda by adding Item C. Request for Budget Amendments, under New Business, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin asked for any questions or comments regarding the Pension Board Meeting Minutes of August 17, 2015. There being none, Director Laughlin made a motion to approve the minutes of the prior Regular Pension Board Meeting and Training Session of August 17, 2015, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Gober stated a general checking account balance of \$377,929.81. There were no questions or comments. A motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

CITIZEN COMMENTS - None.

COMMUNICATIONS

Directors Laughlin, Simmons, and Gober wished all a Merry Christmas and Happy New Year.

Shop Steward Johnston invited all to attend the fund raiser being held January 30, 2016 at Turtle Creek Pub for child battling cancer. Additional information is forthcoming.

Director Laughlin gave his thoughts and prayers to the victims of the recent flood; and his wishes for the safety of those families.

Board Administrative Assistant Lucido read the following communications:

1. A letter from Mt. Hope Elementary School thanking the Honor Guard for presenting the colors during their Veterans Day ceremony held November 11.
2. A letter from Vol President Neil Fredrick, acknowledging the extra effort given by Cpt. Emge, Volunteer Terry Kieffer, Julie Meyer, and B-1 crew to ensure Santa Claus visited a young girl whose parent was overseas serving in the military.
3. A letter from young Mr. Bourgeois, thanking the firefighters for driving down his street, especially with Santa Claus riding in one of the vehicles.
4. A letter from Captain Ken Buss of Shrewsbury Fire Department thanking the IAFF for their generous contribution to his grandchildren after the loss of his daughter, Rebecca.

OLD BUSINESS

There was further discussion regarding Administration Renovation. Assistant Chief Vomund stated that he is in contact with Pinnacle Construction regarding the

building's back doors leaking during the recent rains, describing the situation. Pinnacle is working on a fix so this doesn't occur again. There is an electrical issue in the first floor foyer that is being addressed. The top for the Board table is still be constructed. Gates Architects are responsible for ordering missing floor trim, and there was 200' of leftover carpeting, but a shortage of laminate flooring. The carpeting is all down. There are several items that Pinnacle will be addressing such as the reception area window and an office window, and looking into 4 door locks that need to be purchased.

Pinnacle did a full inspection of the building; there is a small leak in the roof that goes from the 2nd floor to the 1st floor; we are obtaining a roofer to inspect it. Gutters are in the process of being made; the guard rail is ready to be installed; and the outside sign is being manufactured.

NEW BUSINESS

Mr. Rognan handed out his November 2015 Financial Statements, and reviewed and explained each category. The District is in good financial shape, is under budget at this time for 2015; revenues are up; the District has \$4.3 million in Reserves. He will give this financial review the second Board Meeting of each month. There were no questions or comments.

Ms. Lucido requested Board approval of the tentative 2016 Board Meeting dates. Meeting dates were reviewed. Discussion held. A motion was made by Director Laughlin to approve the 2016 Board Meeting Dates as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin reviewed the request for budget amendments submitted by Chief Vineyard. Discussion held. A motion was made by Director Laughlin to approve the Request for Amendments to the 2015 Budget as presented, in Chief Vineyard's memo dated December 30, 2015, attached as Exhibit I, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin at 7:30 p.m. to go into Closed Session after a 10 minute break, pursuant to Section 610.021 (1) Confidential or privileged communications between a public governmental body and its attorneys; (2) Leasing, purchase or sale of real estate by a public governmental body; (12) Any documents related to a negotiated contract until a contract is executed, and (13) Individually identifiable personnel records, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin at 8:25 p.m. to adjourn the Closed Session and reconvene in Open Session, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

During the Closed Session the following motion was made:

A motion was made by Director Laughlin to approve the amendments to the Working Agreement between the O'Fallon Fire Protection District and Professional Firefighters Local 2665 of the International Association of Fire Fighters effective January 1, 2015 through December 31, 2016, pertaining to the inclusion of Administration Office Staff and Battalion Chiefs, as presented by Shop Steward Johnston, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

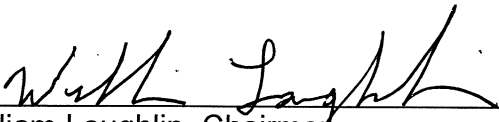
Director Laughlin announced the next Board Work Session is scheduled for Thursday, January 14, 2016, at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

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There being no further business, the meeting was adjourned at 8:26 p.m.



William Laughlin, Chairman

ATTEST: 

Karen Lucido, Board Administrative Assistant
Recording Secretary

Approved,
Board Mtg of 1-28-16

MEMORANDUM



O'FALLON FIRE PROTECTION DISTRICT

111 LAURA K DRIVE
O'FALLON, MO 63366
PHONE: 636-272-3493 Ext. 9100
FAX: 636-272-7857
EMAIL: tvineyard@ofallonfire.org

EXHIBIT I

To: Board of Directors
CC:
From: Thomas Vineyard
Date: 12/30/2015
RE: Request for Amendments to the 2015 Budget

GENERAL FUND

I am requesting the Board increase Line Item 5460000, Miscellaneous Admin, by \$2,000, Line Item 5240000, Firefighter Supplies, by \$10,000 and Line Item 5432000, Information Systems, by \$3000. To offset these increases, I am asking the Board to decrease Line Item 5212000, Equipment Repair and Maintenance, by \$5000 and Line Item 5130000, Health Benefits, by \$10,000.