

Approved, Board Mtg of 7-23-15

MINUTES OF THE REGULAR WORK SESSION OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
July 9, 2015

A Work Session of the O'Fallon Fire Protection District Board of Directors was held on July 9, 2015, at the Administration Building Board Room, 119 East Elm Street, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices at Station No. 1. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Vineyard, Assistant Chief Ken Vomund, Fire Marshal Mark Morrison, Financial Director Cerrano, Shop Steward Johnston, Assistant Shop Steward Vesely, Battalion Chief Chuck McCoy, Battalion Chief Mel Emge, numerous District members, and Board Administrative Assistant Lucido.

The following guests were present: Family and Friends of Captains Chad Vesely and Eric Johnston, and Battalion Chief Andy Parrish

The Pledge of Allegiance was lead by Chief Vineyard followed by Captain Vesely's reading of the Firefighter Prayer.

CAPTAINS/BATTALION CHIEF SWEARING-IN CEREMONY

Director Laughlin recognized Captain Chad Vesely and Captain Eric Johnston and administered their Oaths. Mrs. Jen Vesely and Mrs. Leigh Johnston pinned the Captain's badges. Congratulations were given.

Director Laughlin recognized Battalion Chief Andy Parrish and administered his Oath. Mrs. Lori Parrish pinned the Battalion Chief badge. Congratulations were given.

A motion was made at 7:10 p.m. by Director Laughlin for a 15 minute break, and announced the open session would reconvene in the Board Room, seconded by Director Gober. Upon roll call the vote was:

- Ayes: (3) Directors Laughlin, Simmons, and Gober
 - Nays: (0) None
 - Absent: (0) None
- Motion declared and carried.

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A motion was made at 7:31 p.m. by Director Laughlin to reconvene the Open Session, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

FINANCIAL MATTERS:

Administration Renovation: Chief Vineyard stated the plans are almost complete; the Board will have final review and approval, then construction documents, and the project goes out to bid. Discussion held regarding obtaining an accurate projected cost of the project. Mr. Jahneke estimated about \$380,000, which is the amount projected by Paric previously. Chief Vineyard reviewed specifics of the preliminary plans with the Directors. Consensus to move forward with the process.

Station #1 Tree Service: Director Laughlin stated he had been contacted by a neighbor in back of Station #1 regarding a large tree on our property that is over his home and pool. Assistant Chief Vomund had Hansens Tree Service and Ray's Tree Service out to assess the tree and the remedy. Both companies agreed that the tree is too healthy to remove, but quoted on trimming the large overhanging limbs back. Ray Tree Service also quoted an amount to cut out the dead limbs throughout the tree. Discussion held. Consensus that to be a good neighbor, the District should remedy the tree situation by cutting the limbs back. After discussion, a motion was made by Director Laughlin to approve Hansen Tree Service of O'Fallon, MO, to cut back the large tree in back of Station #1 and remove all dead branches at a not to exceed price of \$1,800; Chief Vineyard authorized to sign the agreement, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

LABOR MANANGEMENT

Chief Vineyard stated Labor Management had discussed and were recommending Board approval for the wearing of Light Blue T-Shirts during the month of April in support of Autism Awareness. Discussion held. A motion was made by Director Laughlin, to approve the wearing of Light Blue T-Shirts in support of Regular Board Work Session – 07-09-2015

Autism Awareness during the month of April; Chief Vineyard authorized to amend and sign policy #234 to reflect Blue-T-Shirts for Autism Awareness month, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard reviewed a new position: Shift Training Officer, that Labor Management had reviewed and is recommending Board approval. The Shift Training Officer position would have responsibilities in addition to the employee's current position; is open to all ranks, and would report directly to the Assistant Chief. They would support the Assistant Chief in devising training curriculum and assist in tracking that training is completed consistently with each shift and by all personnel; and is recommending a \$75.00 per pay period stipend for this position. Financial Director Cerrano stated there would not be a budget impact until 2016. After discussion, consensus for the Board to further review the position prior to acting on Labor Management's recommendations.

OPERATIONS

Chief Vineyard said the ladder truck is still in service, but has had some small mechanical issues unrelated to the rust issues.

Chief Vineyard said the men and women of the District are working hard and all is going well.

OTHER ITEMS FOR CONSIDERATION

Chief Vineyard stated email migration to Office 365 is complete and the District's IT Rep is working on minor individual issues to complete the transition. This system is already much quicker than the previous email system.

A motion was made at 7:55 p.m. by Director Laughlin to go into Closed Session after a five minute break, pursuant to Section 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorneys; (2) Leasing, purchase or sale of real estate by a public government body; (3) Hiring or

promoting of particular employees by a public governmental body; (12) Any documents related to a negotiated contract until a contract is executed, and (13) Individually identifiable personnel records, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

At 8:17 p.m. a motion was made by Director Laughlin to adjourn the Closed Session and reconvene in Open Session, seconded by Director Simmons. Upon roll call the vote was:


Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin announced that the next regular Board Meeting will be held July 23, 2015, beginning at 7:00 p.m., Administration Building.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 8:17 p.m.


William Laughlin, Chairman

ATTEST:


Karen Lucido, Recording Secretary
Board Administrative Assistant

