

Approved,
Board Mtg
of 6-25-15

MINUTES OF THE REGULAR MEETING OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
May 28, 2015

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on May 28, 2015, in the Board Room located in the Administration Building, 119 East Elm Street, O'Fallon, MO. Director Laughlin called the meeting to order at 7:03 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices at Station #1. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Financial Director Bob Cerrano, Fire Marshal Mark Morrison, Battalion Chief Mel Emge, Shop Steward Eric Johnston, Board Admin Assistant Karen Lucido, and numerous members of the District.

The following guests were present: Attorney Neil Bruntrager; Kevin and Sue Thomas, Sean, Carol, and Megan Porter; and family and friends of Director Bill Laughlin, Firefighter Elliot Thomas, and Firefighter Sean Porter.

The Pledge of Allegiance was led by Chief Vineyard followed by Fire Marshal Morrison's reading of the Firefighter Prayer.

A motion was made by Director Laughlin to amend the Agenda by adding "*Pension Plan Amendments-approval*" as Item c. under New Business, seconded by Director Gober. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

Director Laughlin asked for any questions or comments regarding the Board Meeting Minutes of April 23 and May 14, 2015, and the Pension Board minutes of February 19, 2015. There being none, Director Laughlin made a motion to approve the minutes of the prior Regular Board Meeting of April 23, 2015, Regular Board Work Session Minutes of May 14, 2015, and Regular Pension Board Meeting Minutes of February 19, 2015 as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Gober stated a general checking account balance of \$336,951.05. There were no questions or comments. A motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

BOARD OF DIRECTOR INSTALLATION:

Director Laughlin thanked audience members, family and friends for their support during his successful re-election campaign and stated he will continue to work on behalf of the citizens towards the continued betterment of the District during his next 6-year term on the Board. Director Gober administered the Oath of Office to Director Laughlin.

Director Laughlin recommended proceeding with the Election of Officers. Discussion held. A motion was made by Director Gober to nominate Director Laughlin as Board Chairman, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to nominate Director Simmons as Board Secretary, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Simmons to nominate Director Gober as Board Treasurer, seconded by Director Laughlin. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

FIREFIGHTER-EMT SWEARING-IN

Director Laughlin introduced the District's two new Firefighter-EMTs: Elliot S. Thomas and Sean T. Porter II, and welcomed them to the District. He administered their Oaths, and their fathers: Kevin Thomas and Sean Porter, respectively, pinned their badges. The audience welcomed Firefighter-EMTs Porter and Thomas.

A motion was made by Director Laughlin at 7:10 p.m. to take a 15 minute break, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin announced the meeting would reconvene in the Board Room.

A motion was made by Director Laughlin at 7:30 p.m. to reconvene the regular Board Meeting, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

CITIZEN COMMENTS - None.

COMMUNICATIONS

Director Laughlin thanked the Board and members for working with him on attending the previous meeting via video conference.

Board Admin Assistant Lucido read the following communications:

1. A Letter from JL Mudd Elementary School thanking Captain Miller, Engineers Blevins, Adam Stenger, and Shepherd for participating in their career day.
2. A letter from Steven Westermann, Chairman, Commission on Fire Accreditation International, stating that the CFAI Commission reviewed the District's Annual Compliance Report and voted unanimously to accept the District's report. Chief Vineyard stated that Fire Marshal Morrison and Cpt. Alcorn spent many hours on this report and had assistance from numerous members of the District.

Chief Vineyard read the following communications:

1. A letter from Paul Geiser, thanking Firefighter-EMT Thomas on taking the time to show his 2-year old grandson the fire trucks and equipment.

2. A letter from Chief Mason of Central County Fire & Rescue, thanking District members and the Honor Guard for their efforts and assistance during the funeral services for Firefighter John Orf.

Shop Steward Johnston announced the Wiffle Ball Tournament has been rescheduled to June 22.

OLD BUSINESS

There was further discussion regarding the Captain's Promotional Process. Per Chief Vineyard: The written test was administered May 20 and all candidates passed with flying colors. Assessments will be held May 29, beginning at 8:00 a.m., which is the final step in the process.

There was further discussion regarding the Battalion Chief's Promotional Process. Per Chief Vineyard: The written test was administered May 27 and all candidates passed with flying colors. Assessments are scheduled for June 3, beginning at 8:00 a.m., which is the final step in the process.

There was further discussion regarding the Ladder Truck rust issue. Assistant Chief Vomund said the truck is at Pierce in Wisconsin, but now won't be finished until June 8 because they are waiting on an air bag bracket. We asked if we could bring the truck back and have a local repair shop install the last part, but Pierce stated they had the axle off and truck apart while waiting on the part; they estimate the part should be in by June 8. Chief Vineyard said he talked with a Pattonville Fire Department Battalion Chief who is at Pierce now looking over their truck that is being repaired. Initially Pattonville and our District were going to split the cost of having Rescue Repair look over both trucks before they were returned to our Districts. The Pattonville Battalion Chief said he found several issues with their truck while up at Pierce, and, he also saw our truck sitting in the parking lot, seemingly intact. Chief Vineyard requested he take a picture of our truck. Attorney Bruntrager stated with the picture, he would contact Pierce.

There was further discussion regarding Administration Renovation. Chief Vineyard stated that the District closed on the new Administration building located at 111 Laura K Drive today, and all went fine. Attorney Bruntrager stated he reviewed all paperwork and the fee for title insurance seemed a bit high, but everything was correct.

NEW BUSINESS

Chief Vineyard reviewed revised Policy #253 titled: College Tuition and Seminar Attendance. He stated Labor Management is recommending the changes; proposed changes were posted for employee review and no further recommendations were made. The main changes pertained to employees being allowed to attend trade shows the evening prior or after a seminar, and procedures for attending local training and conferences. There were no questions or comments. A motion was made by Director Laughlin to approve revised SOP #253 – College Tuition and Seminar Attendance Policy, as presented, Chief Vineyard authorized to sign the policy, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Financial Director Cerrano reviewed the Pension Board Bond renewal from Travelers Insurance. He recommended a 3-year prepaid term as that discounted the overall premium by approximately \$400.00. There were no questions or comments. A motion was made by Director Laughlin to approve the renewal of Pension Board Liability Coverages for a 3-year prepaid premium of \$8,166.00 per Travelers Casualty & Surety Company's quote Option #1; Director Laughlin authorized to sign Endorsement, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Financial Director Cerrano reviewed the Pension Plan Amendments for the District's Money Purchase Plan and 457 Plan as submitted by AUL and reviewed and approved by Attorney O'Brien. He stated the Pension Board requested these amendments which add partial withdrawals as a form of distribution and clarifies the distribution options of each program. Fire Marshal Morrison and Captain Alcorn-Pension Board Members both stated they reviewed the amendments and recommended approval as presented. A motion was made by Director Laughlin to approve Amendment #1 to the O'Fallon Fire Protection District 457 Plan and Amendment #3 to the O'Fallon Fire Protection District Money Purchase Plan, effective June 1, 2015, as presented; Director Laughlin authorized to sign amendments, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Gober at 7:50 p.m. to go into Closed Session pursuant to Section 610.021 (1) Confidential or privileged communications between a public governmental body and its attorneys; (2) Leasing, purchase or sale of real estate by a public governmental body; (3) Hiring or promoting of particular employees by a public governmental body; (12) Any documents related to a negotiated contract until a contract is executed, and (13) Individually identifiable personnel records, after a 10 minute break, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin at 9:30 p.m. to adjourn the Closed Session and reconvene in Open Session, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin announced the following motion was made in Closed Session: *A motion was made by Director Laughlin, seconded by Director Gober to accept Gates Design's proposal for the renovation of the Administration Building located at 111 Laura K Drive per their quote of \$16,900.00; Director Laughlin authorized to sign agreement. Upon roll call the vote was:*

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to move the scheduled June 11, 2015 Board Work Session to Wednesday, June 10, 2015 at 7:00 p.m., seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.


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Director Laughlin announced the next Board Work Session is scheduled for Wednesday, June 10, 2015, at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 9:32 p.m.


William Laughlin, Chairman

ATTEST: 
Karen Lucido, Board Administrative Assistant
Recording Secretary

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