

MINUTES OF THE REGULAR WORK SESSION OF  
THE O'FALLON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
May 14, 2015

Approved, Board Mtg of 5-28-15

A Work Session of the O'Fallon Fire Protection District Board of Directors was held on May 14, 2015, at Station #1's Multipurpose Room, 119 East Elm Street, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices at Station No. 1. The following Directors were present: Director Bill Laughlin (by video conference – joined the meeting at 7:10 p.m.), Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Financial Director Bob Cerrano, Battalion Chief Mel Emge, Fire Marshal Mark Morrison, Shop Steward Eric Johnston, Engineer Kelly Ennis, Engineer Chad Vesely, and Board Admin Assistant Karen Lucido.

The following guests were present: Attorney Bruntrager

The Pledge of Allegiance was lead by Chief Vineyard followed by Assistant Chief Vomund's reading of the Firefighter Prayer.

FINANCIAL MATTERS:

Chief Vineyard said additional rust has been detected on the ladder truck after it came back from Pierce. Chief Vineyard had a conversation with a regional vice president from Pierce who stated this will be made right. The truck has returned to Pierce at no charge to the District. Assistant Chief Vomund said Pattonville Fire also has a truck with rust issues at Pierce and they are having a representative from Rescue Repair go up and look over their truck before Pierce releases it back to them. Discussion held that the District could split the cost of Rescue Repair going to Pierce, so they can also look over the District's ladder truck. Pierce and Schuhmacher will pay for Rescue Repair's travel to the factory, and Pattonville and OFPD would split the cost for their time. Attorney Bruntrager stated the fire departments paying for Rescue Repair's time at the manufacturer is preferable so they remain our Expert. Assistant Chief Vomund said that Schuhmacher has assured Pattonville and our department that the trucks will be ready at approximately the same time. Discussion

held; consensus to look into splitting the cost of Rescue Repair representative's time at Pierce manufacturing to look over Pattonville's and our fire trucks.

Financial Director Cerrano reviewed Quality Benefits' resolution regarding updating their documents to reflect the District's change of insurance carrier to United Health Care from Anthem. Resolution #2015-02 – Quality Benefit's Amendment to the Adoption Agreement was reviewed. A motion was made by Director Gober to approve Resolution 2015-02-O'Fallon Fire Protection District's Formal Record of Action as presented, Director Gober authorized to sign Resolution, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (2) Directors Gober and Simmons  
Nays: (0) None  
Absent: (1) Director Laughlin  
Motion declared and carried.

Resolution 2015-02 attached as Exhibit I.

LABOR MANANGEMENT

Chief Vineyard stated that several policies were reviewed that required terminology and procedural updating to reflect the District's current practices. He reviewed the changes to policies pertaining to the Chain of Command, the Assistant Chief job description, and the Acting Battalion Chief job description. Shop Steward Johnston also reviewed the proposed changes and stated that Labor Management had no issues with these changes as they were not substantive, but just bringing the policies up to date with current practices. Discussion held. A motion was made by Director Gober to approve revised policies #102-Chain of Command-fire suppression; 102.01 Chain of Command-administration; 108 – Assistant Chief, and 110.01-Acting Battalion Chief, as presented; Chief Vineyard authorized to sign policies, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

OPERATIONS

Chief Vineyard stated that both Firefighter-EMT's Porter and Thomas have successfully completed their medical evaluation, drug screening, background check,

and psych screening. He recommends their first day be May 20, 2015, and begin with a 2-day Orientation period; and shift work beginning May 23 for Firefighter Porter and May 25 for Firefighter Thomas. Shop Steward Johnston stated the Shop is holding a welcome-to-the-District, May 21 after hours.

Chief Vineyard stated the Captain's Promotional Process is moving forward; the written test scheduled for May 20, and Assessments scheduled for May 29. Everyone involved in the process is studying hard.

Chief Vineyard stated the Battalion Chief's Promotional Process is on track; and everyone is studying hard. The written test is scheduled for May 27 and Assessments scheduled for June 3. Chief Vineyard will have his recommendations for the Board's review at the June 11, 2015 Board Meeting.

OTHER ITEMS FOR CONSIDERATION

Shop Steward Johnston stated that the Firefighter's Community Outreach scheduled a Wiffle Ball Tournament for May 11, which was rained out. However, the BBQ portion and raffles were very successful. The reschedule date for the teams that signed up to play is June 22, and Community Outreach will hold another BBQ that date.

Attorney Bruntrager stated the Board may want to reschedule the June 11, 2015 Board Meeting as that is the beginning of the MACFPD Conference that he and our Board Members have registered to attend. Chief Vineyard will be unable to attend. The Directors will look at their calendars for a possible reschedule date.

A motion was made at 7:21 p.m. by Director Gober to go into Closed Session after a five minute break, pursuant to Section 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorneys; (2) Leasing, purchase or sale of real estate by a public government body; (3) Hiring or promoting of particular employees by a public governmental body; (12) Any documents related to a negotiated contract until a contract is executed, and (13) Individually identifiable personnel records, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Approved, Board Mtg OF 5-28-15

At 8:36 p.m. a motion was made by Director Gober to adjourn the Closed Session and reconvene in Open Session, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

During the Closed Session the following motion was made:

A motion was made by Director Gober to approve hiring Elliot S. Thomas and Sean T. Porter II to the position of Firefighter-EMT with a start date of May 20, 2015, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (2) Directors Gober, and Simmons  
Nays: (0) None  
Absent: (0) None  
Abstain: (1) Director Laughlin (due to video conference)  
Motion declared and carried.

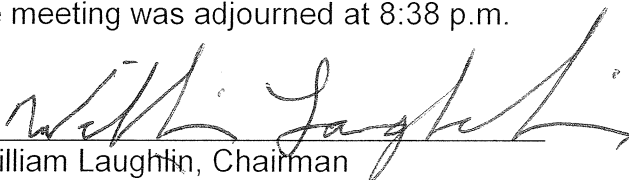
Director Laughlin stated that while he is abstaining from the vote, he agrees with the hiring of Mr. Thomas and Mr. Porter as Firefighter-EMTs with a start date of May 20, 2015.

Director Gober announced that the next regular Board Meeting will be held May 28, 2015, beginning at 7:00 p.m., Administration Building.

A motion was made by Director Gober to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

There being no further business, the meeting was adjourned at 8:38 p.m.

  
William Laughlin, Chairman

ATTEST:

  
Karen Lucido, Recording Secretary  
Board Administrative Assistant



**RESOLUTION 2015-02**

**O'FALLON FIRE PROTECTION DISTRICT  
FORMAL RECORD OF ACTION**

The following is a formal record of action taken by the governing body of O'Fallon Fire Protection District (the "Company").

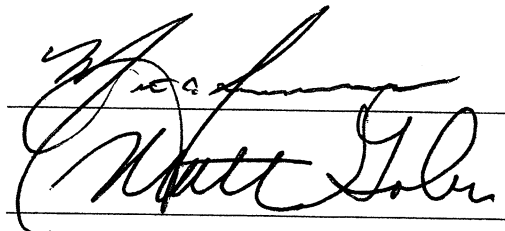
With respect to the amendment of the O'Fallon Fire Protection District Health Reimbursement Arrangement (the "Plan"), the following resolutions are hereby adopted:

**RESOLVED:** That the Plan be amended in the form attached hereto, which amendment is hereby adopted and approved;

**RESOLVED FURTHER:** That the appropriate officers of the Company be, and they hereby are, authorized and directed to execute said amendment on behalf of the Company;

**RESOLVED FURTHER:** That the officers of the Company be, and they hereby are, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.

Dated this 14 day of May, 2015.

  
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