

Approved, Board Mtg of 1-22-15

MINUTES OF THE REGULAR WORK SESSION OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
JANUARY 8, 2015

A Work Session of the O'Fallon Fire Protection District Board of Directors was held on January 8, 2015, at Station #1's Multipurpose Room, 119 East Elm Street, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices at Station No. 1. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Financial Director Bob Cerrano, Battalion Chief Mel Emge, Fire Marshal Mark Morrison, Captain Mike Alcorn, Captain Mary Emge, Shop Steward Eric Johnston, Engineer Darren Barton, Engineer Matt Chapman, and Board Admin Assistant Karen Lucido.

The following guest was present: Attorney Neil Bruntrager,

The Pledge of Allegiance was lead by Chief Vineyard followed by Assistant Chief Vomund's reading of the Firefighter Prayer.

FINANCIAL MATTERS:

Attorney Bruntrager said he was informed that Appendix F of the recently approved Collective Bargaining Agreement contained a typo that caused an unintended issue with pay scale; he recommended the Board adopt the corrected Appendix F as part of the Collective Bargaining Agreement. A motion was made by Director Laughlin to ratify corrected Appendix F to the 2015-2016 Collective Bargaining Agreement and include it as part of the current Agreement, seconded by Director Simmons. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Gober and Simmons
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

Chief Vomund reviewed the SCBA brackets that are currently installed on the ladder truck and stated he and the Labor Management Committee are recommending replacing the current SCBA brackets with upgraded brackets as this

is a safety issue. This would be part of the ladder truck's refurbishment. A motion was made by Director Laughlin to approve upgrading the SCBA brackets for 9142 Ladder Truck to hands-free SCBA brackets at a total cost of \$2,034.00 as part of 9142's refurbishment, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vomund said our 1988 SCBA Fill Station needs repairs totaling at least \$4,000.00. He requested quotes for fill stations that are compatible with our Mako compressor and received quotes from Banner Fire for a Bauer 3 position containment fill station of \$9,895.00, Schuhmacher for a Stallion Air 3 position containment fill station of \$9,294.00, and Sentinal for a Mako 3 position containment fill station of \$9,362.00. Chief Vomund did not recommend adding a hose reel option. Assistant Chief Vomund and Labor Management recommended purchasing a new fill station from Sentinal as it is compatible with the District's Mako compressor. After discussion, a motion was made by Director Laughlin to approve the purchase of a Mako 3-position containment fill station from Sentinal Emergency Solutions for \$9,362.00 per their written quote, as part of equipping new Station #1, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Assistant Chief Vomund said the District has 16 employees that are currently members of the County-wide Task Force Team which is purchasing cold weather gear. The group rate for this gear is approximately \$400.00 per team member; our members have rain gear and Carhart coats but no cold weather gear. Financial Director Cerrano said while this purchase is not in the budget, there is \$6,000 budgeted for badges that can be postponed as cold weather gear is more important. The Labor Management Committee is also recommending purchasing cold weather gear. After discussion, a motion was made by Director Laughlin to approve the purchase of Cold Weather Gear for District Task Force Members through the St. Charles County Task Force at a not to exceed total cost of \$7,000.00, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Financial Director Cerrano said that AUL requested approval of their Domestic Relations Order Plan Procedures for the District's 457 and Pension Plans. This is AUL's method of dealing with Domestic Relations Orders, and Attorney Bruntrager explained what that Order is and how it is applied. A motion was made by Director Laughlin to approve AUL's Domestic Relations Order Plan Procedures for the District's Pension and 457 Plans; Plan Administrator Cerrano authorized to sign the document, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Fire Marshal Morrison requested approval of Sitex Environmental to perform an asbestos inspection of the Administration Building, per Paric's recommendation as part of the pre-renovation inspections. Discussion held that regardless of what happens with current Station #1 it will be good to know if there is an asbestos issue. Fire Marshal Morrison said there may be some asbestos in the tiles and piping. After discussion, a motion was made by Director Laughlin to approve Sitex Environmental, Inc.'s proposal for asbestos inspection of Administration Building per Paric's recommendation for pre-renovation environmental inspection, at their written quote of \$1,305.00; Financial Director Cerrano authorized to sign proposal, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

LABOR MANAGEMENT:

Chief Vineyard stated Labor Management is developing several policies for the Board's approval, including Return to Work and Hiring policies. The Hiring Committee is wrapping up their recommendations for a Captain's promotional process which will become part of the collective bargaining agreement, so the Shop will vote on it. The Uniform Policy is being reviewed and revised.

Chief Vineyard said he made changes to the makeup of the Labor Management Committee. The Financial Director and Fire Marshal will no longer sit on the committee, and Battalion Chiefs will join the committee as 95% of what is discussed directly affects fire suppression and input from the Battalion Chiefs is important. The Shop has voted in three new Shop Shift Reps who will also join the committee. There were no questions or comments.

OPERATIONS

Chief Vineyard said the crews have been busy as we have had 4-5 working fires. The new radio system is now in place, providing much improved clarity, a vast improvement in communications and safety.

Chief Vineyard said Labor Management is working on putting a Public CPR Program in place, and should have a finalized policy for the Board's review by February. There were no questions or comments,

OTHER ITEMS FOR CONSIDERATION

Chief Vineyard said the new fire station construction is going very well; the floors should be completed this week. There is an issue with the required traffic light as the main arm of the light was not ordered until December 8 and it may be an 11 week delivery timeframe. Schneider Electric is responsible for ordering this part and they could be liable for \$500.00 per day in liquidated damages if this delays our move in to the Station the beginning of February as they were aware of the timeframes needed for this. The City's Planning and Zoning may require an escrow amount for yard work that may not be completed due to weather prior to occupying the station; escrow would be held until the work was completed.

Director Laughlin said he walked through the building and everything looks good except he is not happy that the basement open ceiling was painted white. Fire Marshal Morrison said FGM designers came up with that recommendation because the ceiling is so low; and it was in the plans from the beginning. Director Laughlin explained his concerns with painting insulation. Attorney Bruntrager noted that if this is changed now the District will incur a change order penalty, but if we hold off until after occupying the building, it will be just our cost of the change, no penalty.

Consensus to discuss this further after we occupy the new building. Director

Laughlin said the contractor is changing out the fire wrap they put on the 2 risers to metal covers which will look much better. Fire Marshal Morrison said that move-in is still scheduled for the first week in February if there are no issues with Planning and Zoning. All agreed that the new station looks very good; the flag will be put up immediately, and the painting of the outside station number will be done in Spring.

A motion was by Director Laughlin at 7:28 p.m. to go into Closed Session after a 5 minute break, pursuant to RSMo 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorneys; (2) Leasing, purchase or sale of real estate by a public government body; (12) Any documents related to a negotiated contract until a contract is executed; (13) Individually identifiable personnel records or records pertaining to employees, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made at 8:20 p.m. by Director Laughlin to adjourn the Closed Session and reconvene in Open Session, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin announced that the Board made the following motions in Closed Session:

A motion was made by Director Laughlin approving the following three holidays for Administration employees: Martin Luther King Day, President's Day, and Veterans Day, effective immediately, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

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A motion was made by Director Laughlin approving Battalion Chiefs receive the same vacation days as stated in the 2015-2016 Collective Bargaining Agreement, effective immediately, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin approving a \$250.00 per month increase in Attorney Bruntrager's compensation, effective immediately, seconded by Director Gober. Upon roll call the vote was:

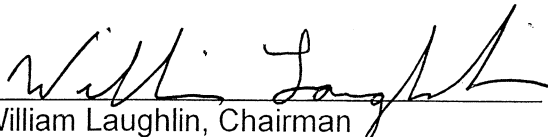
Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin announced that the next Board Meeting will be held January 22, 2015, beginning at 7:00 p.m., Station #1.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 8:22 p.m.


William Laughlin, Chairman

ATTEST:


Kafey Lucido, Recording Secretary
Board Administrative Assistant