

MINUTES OF THE REGULAR MEETING OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
August 28, 2014

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on August 28, 2014, at Station #1's Multipurpose Room, 119 East Elm Street, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices at Station #1. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Chief Tom Vineyard, Financial Director Bob Cerrano, Battalion Chief Mel Emge, Captain Mike Alcorn, Engineer Matt Chapman, Engineer Steve Wilson, and Board Admin Assistant Karen Lucido. Fire Marshal Mark Morrison was absent due to vacation.

The following guest was present: Attorney Neil Bruntrager

The Pledge of Allegiance was lead by Chief Vineyard followed by Battalion Chief Emge's reading of the Firefighter Prayer.

Director Laughlin asked for any questions or comments regarding the minutes of the Regular Board Meetings of July 24, 2014, August 14, 2014, and Pension Board Meeting of May 12, 2014. There being none, Director Laughlin made a motion to approve the minutes of the prior Regular Board Meeting of July 24, 2014, and Regular Board Work Session of August 14, 2014, and Pension Board Meeting of May 12, 2014, as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Gober stated a general checking account balance of \$170,290.67.

There were no questions or comments. A motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

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CITIZEN COMMENTS – None.

COMMUNICATIONS – None.

OLD BUSINESS

There was further discussion regarding new Station #1 construction. Captain Alcorn said the south wall of the engine bay was up; they are working 6-hour days due to the heat; the Building Committee is meeting bi-weekly for updates.

There was further discussion regarding Station #1's Solar Panels. Asst. Chief Vomund said panels are installed.

There was further discussion regarding the 9142 Maintenance Issue. Chief Vomund requested approval of Pierce's quote to repair 9142's corrosion issue, repair the windshield and install brow lights. Chief Vineyard said 9142 is needed for a flag raise for the Hwy 364 Project's ribbon cutting ceremony October 4, 2014, and it will be repaired after that event. Discussion held. A motion was made by Director Laughlin to approve the Pierce Proposal for Corrosion Repair of 2007 Pierce Quantum Aerial Ladder 9142 dated July 10, 2014, at a total cost of \$95,635.00 for corrosion repair; \$3,600.00 for transporting 9142; \$2,085.00 for a 12-volt brow light, and \$845.00 for windshield repair as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard said Cottleville and Pattonville also have similar issues with their Pierce Ladder Trucks, Cottleville's repairs may cost \$65,000 and Pattonville's are over \$100,000. Attorney Bruntrager said that indicates this issue is not specific to us and we may be able to pool together to recoup repair costs.

There was further discussion regarding the new Rescue Pumper. Asst Chief Vomund said the new truck should be delivered next week and it will be delivered to Station #1.

There was further discussion regarding Station #5's water/electrical issue. Chief Vineyard said they dug by Station #5's foundation down to the conduit and it is not leaking there. Discussion held regarding the extensive work that may need to be done to fix this and the possible remedies. New conduit may need to be run from the

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Transformer to the building; and the pipe is rusted 2" above the dirt line. In-depth discussion held regarding possible repair options and the potential cost of repairs which could range from \$3,000 - \$10,000. After discussion, consensus that since Director Gober is a licensed electrician, he will contact Vision Electric and discuss their repair recommendations and inform the other Directors of the repair solution and cost. All members agreed this issue needs to be fixed as soon as possible. Chief Vineyard said that power will need to be cut to Station #5 when they work on the Transformer.

There was further discussion regarding St. Charles County Ambulance District's Intergovernmental Agreement. Attorney Bruntrager stated he reviewed this agreement which is for medical equipment and he had no issues with it; recommending the Board approve the agreement. A motion was made by Director Laughlin to approve the Intergovernmental Cooperation Agreement between the St. Charles County Ambulance District and the O'Fallon Fire Protection District, as presented; Director Laughlin authorized to sign the document, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

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NEW BUSINESS

Chief Vineyard stated Labor Management has proposed revisions to the Uniform Policy for both Shop and Administration to accommodate wearing Pink T-shirts for breast cancer awareness in October, and Red T-Shirts on Fridays throughout the year to honor Veterans. The policy was posted for 30 days for employee review. A motion was made by Director Laughlin to approve revisions to Policy #234-Uniforms, for Shop and Administration effective immediately, as presented, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard said Labor Management sent a draft Social Media Policy to Attorney Bruntrager for review. Attorney Bruntrager stated he reviewed the policy and had no issues with it. The policy will be posted for 30 days for employee review prior to requesting its approval and implementation.

Chief Vineyard stated he recommended to Labor Management and they agreed, to form a Hiring Committee to formulate and formalize a hiring process and bring a policy to the Board for approval. Director Laughlin asked how long it had been since the last hiring; 7-8 years. Chief Vineyard said he sent out a request to all members for volunteers to serve on the committee and is recommending everyone that responded be appointed; the chairperson will be selected at the committee's first meeting. A motion was made by Director Laughlin to approve the formation of a Hiring Committee composed of the following members: Chief Vineyard, Captains Ballmann, Bollenbach, McCutchen, Miller, and Parrish, and Engineers Ennis, Vesely, Hubert, Johnston, and Koenig, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard said he received from the O'Fallon City Administrator an Intergovernmental Agreement that states the City will waive permit fees for new Station #1, and the District will waive all its future fees for any construction project. Attorney Bruntrager said he reviewed the Agreement and recommends tabling this item as it favors only the City. He will send the City a letter. Consensus from the Board to Table this matter.

A motion was made by Director Laughlin at 7:37 p.m. to go into Closed Session pursuant to Section 610.021(1) Confidential or privileged communications between a public government body and its attorneys; (3) Hiring, or promotion of particular employees; (12) Any documents related to a negotiated contract until a contract is executed; (13) Individually identifiable personnel records, after a 10 minute break, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin at 8:20 p.m. to adjourn the Closed Session and reconvene in Open Session, seconded by Director Gober. Upon roll call the vote was:

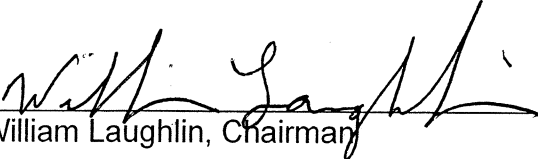
Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin announced the next Board Work Session is scheduled for Thursday, September 11, 2014, at 7:00 p.m., and a Board Budget Workshop is scheduled for Thursday, September 11, 2014 at 6:30 p.m. to review the 2015 Preliminary Budget.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 8:21 p.m.


William Laughlin, Chairman

ATTEST:


Karen Lucido, Board Administrative Assistant

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