

MINUTES OF THE REGULAR WORK SESSION OF  
THE O'FALLON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
August 14, 2014

Approved,  
Board Mtg  
OF  
8-28-14

A Work Session of the O'Fallon Fire Protection District Board of Directors was held on August 14, 2014, at Station #1's Multipurpose Room, 119 East Elm Street, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices at Station No. 1. The following Directors were present: Director Bill Laughlin, Director Matt Gober, and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Fire Marshal Mark Morrison, Financial Director Bob Cerrano, Shop Steward Eric Johnston, Engineer Chad Vesely, Engineer Dave Koenig, Engineer Jon Blevins, Engineer Russ Hubert, Volunteer Firefighter Neil Fredrick, and Board Secretary Karen Lucido.

The following guest was present: Steve Wicker of MoFAD

The Pledge of Allegiance was lead by Chief Vineyard, followed by Fire Marshal Morrison's reading of the Firefighter Prayer.

FINANCIAL MATTERS:

Director Laughlin recognized Mr. Wicker of MoFAD. Mr. Wicker handed out information regarding MoFAD and gave an in-depth review of the organization and how it handles worker compensation. Information reviewed included: MoFAD is a self-insured Trust since 1989 comprised of fire and ambulance departments in the State of Missouri. It is run by its members are the Board of Trustees hold 3 year terms filled by its members, usually chiefs. Currently its chair is Chief Russ Mason, Vice Chair is the Chief of Pattonville FPD. Mr. Wicker reviewed how worker premiums are determined and that past claims history is a component of that. He said the District has had many claims in the last year or so. He reviewed MoFADs financial statement and stated when MoFAD has a good year they distribute the remaining funds back to its membership, pro rata based on premium. They are located in the Daniel & Henry Offices by the Arena and claims are filed with Corporate Claims Management's adjustor. Mr. Wicker stated MoFAD approved the

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District's application for membership last Thursday. Director Laughlin thanked Mr. Wicker for attending.

Financial Director Cerrano stated the City sent revised easement agreements for new Station #1 back to us with minor revisions; Attorney Bruntrager has been sent the revised easements and we are waiting his approval of the changes. Discussion held. A motion was made by Director Laughlin to approve the amended Drainage/ Maintenance Easement; Detention Basin Access Easement; Roadwork Maintenance, Sidewalk and Utility Easement; and Maintenance Agreement for 1200 N. Main Street property as presented; Director Laughlin authorized to sign the documents pending Attorney Bruntrager's approval of the revisions, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Financial Director Cerrano stated he will be requesting approval to close the Bank of America account after receiving and activating the new Purchase Cards. He stated they are the only bank charging us service fees.

Financial Director Cerrano stated he obtained a quote for Actuary Services from Ekon Benefits of St. Louis. Attorney Bruntrager and Chief Vineyard are familiar with this company and would recommend them. Ekon Benefits quoted \$3,300.00 which is reasonable for this service. Their review will take about 2 weeks. Discussion held. A motion was made by Director Laughlin to approve Ekon Benefits of St. Louis, Missouri to provide Actuary Services for the District per their quote of \$3,300.00, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Assistant Chief Vomund reviewed Station #5's water/electric issue where water is running into the electrical line. Vision Electric came out and assessed the possible causes. Chief Vineyard stated Lamke digs for Vision Electric and reviewed their quote for services. Assistant Chief Vomund said there is a high likelihood that the break is close to the building and recommended Vision doing an exploratory dig of a 4X4 area to find the conduit and determine the extent of the problem, on a time

and material basis. Discussion held regarding the possible causes of this problem. Director Gober stated that usually this type of work is charged at \$90-\$100/hour per person. After discussion, a motion was made by Director Laughlin to approve moving forward with Vision Electric and Lamke's proposal for exploratory digging and repair of an approximate 4X4 foot area regarding Station #5's water/electric issue on a time and material basis; any additional repair work to be bid separately, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

LABOR MANAGEMENT

Engineers Jon Blevins and Russ Hubert of the Health & Wellness (Fitness) Committee gave a handout outlining the committee's goal and fitness plan for the firefighters. He stated that the District is saving money by having Club Fitness memberships versus the Trainers, and with those freed-up funds they are replacing old and possibly dangerous fitness equipment at all the stations. Club Fitness should be the primary fitness facility and in-house gyms used on days when weather or other factors prohibit going to Club Fitness. Director Laughlin said the Board would like to see the actual numbers of how many employees are using Club Fitness. Mr. Blevins said he will obtain those, and expects more employees will use Club Fitness as this catches on. The Board thanked Engineers Blevins and Hubert for the information.

OPERATIONS

Chief Vineyard said Degel was contacted to evaluate 9142 and test the frame's metal. Degel does not do metal testing and does not repair ladder trucks. Assistant Chief Vomund contacted Paric for the name of a company that does metal testing, but they would need a piece of metal from the frame to do it. Discussion held about the implications of cutting a metal piece from the frame; if it would degrade the frame or nullify the warranty. Chief Vineyard said even if the metal is determined not right, we would still have to build a case that's what caused the rust. Assistant Chief Vomund said the metal-testing company is getting back with him on the details of this testing.

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OTHER ITEMS FOR CONSIDERATION

Fire Marshal Morrison updated Station #1 construction and said they back filled today. There was a slab design error and he explained how they corrected it. Construction is moving forward. Director Gober expressed concern that the construction site does not have caution tape or a barricade of some kind. Fire Marshal Morrison said that is not found often in O'Fallon. Discussion held. Consensus that Fire Marshal Morrison will convey to Paric to have the site barricaded with orange mesh or other fencing and closed up when they leave as a residential area surrounds the site.

Chief Vineyard said the District's Facebook Page has been up and running for a few weeks and has 409 likes. He recommended the Directors and members check out the page. Fire Marshal Morrison said Chief Vineyard posted a story about Captain Parrish and it had over 3,000 reads. They are working on posting information about the upcoming Home Run Derby on the site. Director Laughlin said that the Firefighters Community Outreach is working on putting the rules together and organizing this event which will be held in conjunction with the District's Fire Safety Day in October.

A motion was made by Director Laughlin at 7:53 p.m. to go into Closed Session pursuant to Section 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorneys; (12) Any documents related to a negotiated contract; and (13) Individually identifiable personnel records or records pertaining to employees, after a ten minute break, seconded by Director Gober. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Gober and Simmons
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

A motion was made by Director Laughlin at 9:32 p.m. to adjourn the Closed Session and reconvene in Open Session, seconded by Director Gober. Upon roll call the vote was:

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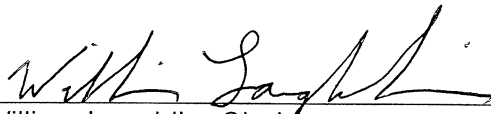
Ayes: (3) Directors Laughlin, Gober and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried.

Director Laughlin announced the next Regular Board Meeting is set for Thursday, August 28, 2014, 7:00 p.m., at Station #1.

A motion was made by Director Laughlin, seconded by Director Gober to adjourn the meeting. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons  
Nays: (0) None  
Absent: (0) None  
Motion declared and carried

There being no further business, the meeting was adjourned at 9:33 p.m.

  
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William Laughlin, Chairman

ATTEST:

  
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Board Administrative Assistant