

MINUTES OF THE REGULAR MEETING OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
July 24, 2014

Approved,
Board Mtg
OF
8-28-14

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on July 24, 2014, at Station #1's Multipurpose Room, 119 East Elm Street, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices at Station #1. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Chief Tom Vineyard, Fire Marshal Mark Morrison, Financial Director Bob Cerrano, Battalion Chief Mel Emge, Captain Ed Kues, Captain Mike Alcorn, Shop Steward Eric Johnston, Engineer Chad Vesely, Engineer Jon Blevins, Engineer Matt Chapman, Engineer Tom Vogelgesang, Engineer Adam Stenger, Engineer Matt Chapman, and Board Secretary Karen Lucido. Assistant Chief Vomund was out of town on a District-related business trip.

The following guest was present: Attorney Neil Bruntrager

The Pledge of Allegiance was lead by Chief Vineyard followed by Battalion Chief Emge's reading of the Firefighter Prayer.

Director Laughlin asked for any questions or comments regarding the minutes of the Regular Board Meetings of June 26, 2014, and July 10, 2014. There being none, Director Laughlin made a motion to approve the minutes of the prior Regular Board Meeting of June 26, 2014, and Regular Board Work Session of July 10, 2014 as presented, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Gober stated a general checking account balance of \$110,026.97. There were no questions or comments. A motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

CITIZEN COMMENTS – None.

COMMUNICATIONS

1. Chief Vineyard read an Open Letter that was placed on Facebook from the family of Lynn Messer. Captain Ballmann and K-9 Jaxson were one of the Search and Rescue Teams searching for Ms. Messer. Chief Vineyard commended Captain Mark Ballmann for his work and dedication with the Search & Rescue Team.

2. Director Simmons thanked the firefighters, Administration and the Directors for the flowers and condolences he and his family received regarding the loss of his father.

3. Director Laughlin welcomed Captain Alcorn back and said he was missed.

OLD BUSINESS

There was further discussion regarding new Station #1 construction. Fire Marshal Morrison updated the new fire station's construction progress; pre-cast floor slabs were ordered today.

There was further discussion regarding Station #1's Solar Panels. Chief Vineyard said the District is waiting on the rebate check that will be handed over to Ameren who will then turn on the panels.

There was further discussion regarding the 9142 Maintenance Issue. Chief Vineyard said Pierce gave a quote and the truck does need repair. Pierce will sand blast the frame and if structural integrity is not affected, coat the frame and put the truck back together. This work is estimated at \$95,635.00. Chief Vineyard reviewed Pierce's written proposal for corrosion repair and said the truck must be re-certified after repair. He asked the Board for approval to add brow lights at \$2,085.00 and repair the windshield de-lamination at a cost of \$845.00 while at Pierce, which is significantly cheaper than having this done by another company. The cost of having Pierce drive the truck to its plant and return it to Station #4 will be \$3,600 round trip, and Pierce assumes all liability. 9142 is currently in service. Attorney Bruntrager recommended trying to determine if this corrosion issue is occurring with Pierce Trucks at other

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departments, and recommended having another company look at 9142 for a second opinion which will be helpful in case of a lawsuit, and to find out on a national basis if this is a problem. Chief Vineyard recommended having Degel look at it and test the metal. He will contact other departments, and has talked with Pattonville's Chief who said they are also having issues with one of their newer trucks, but their issue may not be as bad as ours. Chief Vineyard will put out an inquiry through the I-Chiefs. After discussion, consensus to gather the above information prior to accepting Pierce's written quote; their bid is good for 90 days. Chief Vineyard said the corrosion issue is mainly with Pierce's ladder trucks. He said we need to keep 9142 in service until the new Rescue Pumper arrives and is placed in service, recommending we schedule 9142's work with Pierce in October.

There was further discussion regarding the new Rescue Pumper. Chief Vineyard said Assistant Chief Vomund and members of the Truck Committee were currently at Pierce for a post paint inspection of the new truck. They are estimating the final inspection the week of August 23 with delivery the following week. Per Chief Vomund, there are no issues, and the frame will be coated.

There was further discussion regarding Station #3's Fitness Cycle. Engineer Blevins said the original quote for Station #3's Fitness Cycle that the Board previously approved was for a residential unit, and a commercial unit was needed. The Fitness Committee is also recommending purchase of 2 cable crossover machines for \$6,000, and weight equipment. Director Laughlin questioned why new equipment was needed since the Board approved Club Fitness memberships for all employees. Mr. Blevins explained there are times workouts will need to be at the stations, and much of the current workout equipment is old and could actually cause injury and, the Fitness Cycle was an excellent tool for knee rehabilitation. Once equipment is updated the ongoing costs should be less. Director Laughlin asked for numbers on actual participation at Club Fitness. Shop Steward Johnston said getting accurate Club Fitness numbers is an issue because employees forget to swipe their cards. Director Laughlin said the estimated 25% participation is not a high number and he wants accurate recording of attendance at Club Fitness so a determination can be made whether to continue this program next year. Mr. Blevins said that Club Fitness cost much less than the personal trainers we had previously. Director Simmons stated he wanted to ensure employees are utilizing Club Fitness and

would like to see accurate attendance numbers. Director Gober stated he would have liked to know of the fitness equipment replacement plan when he learned of the Club Fitness program, and wouldn't want to spend additional money on Club Fitness if the firefighters aren't taking advantage of it. An in-depth discussion ensued regarding the need for Club Fitness and in-house equipment.. Director Laughlin asked if firefighter workouts are a mandatory part of their on-duty routine; Shop Steward Johnston stated, yes. Director Simmons recommended going ahead with updating in-house equipment, as long as the Board is given accurate Club Fitness attendance numbers. There being no further questions or comments, a motion was made by Director Laughlin to purchase a commercial grade Fitness Cycle for Station #3 for \$1,995.00, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to approve the purchase of weight lifting equipment from Rogue Fitness in the amount of \$2,901.00, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to approve the purchase of a total of 2 cable crossover functional trainer machines to be placed at Stations #1 and #3 at a not to exceed cost of \$6,000.00, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

NEW BUSINESS

Financial Director Cerrano said O'Fallon City made some minor changes to the previously approved Cross Access Easement Agreement and are requesting approval of the revised document. Attorney Bruntrager stated he reviewed the revised document and had no issues with the changes. A motion was made by Director Laughlin to approve the amended Cross Access Easement Agreement regarding new Station #1 as

presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Fire Marshal Morrison said he understands that the City sent us the Easements for new Station #1 prior to their attorney reviewing them, so it is likely they will all come back with amendments.

Chief Vineyard said Labor Management met with AFLAC representatives who gave a brief review of their stand-alone insurance products. These policies would be offered directly to employees from AFLAC and the employees would pay for the policies they chose; their premiums can be paid pre-taxed. Board members are also eligible to purchase their own policies. Labor Management has recommended that AFLAC reps be allowed to come in and present their products through all-employee meetings. Consensus from the Board to move forward with the AFLAC all-employee meetings.

Attorney Bruntrager stated that usually the board secretary is a member of the Board of Directors, though the Board can designate an employee as board secretary. Director Laughlin stated the Board had designated Ms. Lucido as Board Secretary. Discussion held. Consensus that the position of Vice Chairman is not a usual Board designation, and Ms. Lucido would become the Board's Administrative Assistant. After discussion, a motion was made by Director Laughlin to nominate Matt Simmons as Board Secretary, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Ms. Lucido asked for clarification regarding the Custodian of Records duties. Those duties are delegated to her as Board Administrative Assistant from the Board Secretary.

A motion was made by Director Laughlin at 7:51 p.m. to go into Closed Session pursuant to Section 610.021(1) Confidential or privileged communications between a public government body and its attorneys; (3) Hiring, or promotion of particular employees; (12) Any documents related to a negotiated contract until a contract is executed; (13) Individually identifiable personnel records, after a 10 minute break, seconded by Director Gober. Upon roll call the vote was:

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Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin at 9:18 p.m. to adjourn the Closed Session and reconvene in Open Session, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to approve Resolution #2014-03 and Application For Membership In The Missouri Fire and Ambulance Districts Insurance Trust (MoFAD) as presented, seconded by Director Simmons. Upon roll call the vote was:

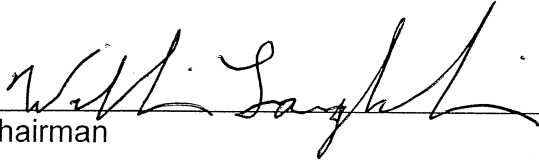
Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin announced the next Board Work Session is scheduled for Thursday, August 14, 2014, at 7:00 p.m.

A motion was made by Director Gober to adjourn the meeting, seconded by Director Laughlin. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 9:20 p.m.


Chairman

ATTEST:


Board Administrative Assistant