

MINUTES OF THE REGULAR MEETING OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
June 26 2014

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on June 26, 2014, at Station #1's Multipurpose Room, 119 East Elm Street, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices at Station #1.

The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Chief Tom Vineyard, Division Chief-Training Ken Vomund, Fire Marshal Mark Morrison, Financial Director Bob Cerrano, Division Shift Chief Chuck McCoy, Division Shift Chief Mel Emge, Captain Mary Emge, Captain Chris Jones, Shop Steward Eric Johnston, Engineer Chad Vesely, Engineer Dave Koenig, Engineer Doug Ellis, and Board Secretary Karen Lucido.

The following guests were present: Bruce Kummer-CPA; and Arnie (AC) Dienoff.

The Pledge of Allegiance was lead by Chief Vineyard followed by Captain Emge's reading of the Firefighter Prayer.

Director Laughlin asked for any questions or comments regarding the minutes of the Regular Board Meetings of May 22 and June 12, 2014. There being none, Director Laughlin made a motion to approve the minutes of the prior Regular Board Meeting of May 22, 2014, and Regular Board Work Session of June 12, 2014 as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

Director Gober stated a general checking account balance of \$417,283.44.

There were no questions or comments. A motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes:	(3)	Directors Laughlin, Simmons, and Gober
Nays:	(0)	None
Absent:	(0)	None

Motion declared and carried.

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CITIZEN COMMENTS –

1. Arnie (A.C.) Dienoff, PO Box 1535, O’Fallon, MO – Commented on the new fire station construction and construction contracts.

COMMUNICATIONS

1. Chief Vineyard read a Letter of Commendation from Captain Jones regarding Engineers Chad Vesely and Dave Koenig’s actions on a medical call that resulted in a life saved.

2. Chief Vineyard read a Letter of Commendation from Captain Jones regarding Engineers Chad Vesely and Doug Ellis’ high level of professionalism during an emotionally charged incident.

3. Board Secretary Lucido read the following communications:

- A card from Julie Meyer family thanking the Directors and Staff for the flowers and condolences on the loss of her mother.

- A card from Rock Creek Elementary thanking the firefighters for participating in their Career Day.

ANNUAL AUDIT REPORT

Bruce Kummer of Spinner & Kummer PC, CPA, presented the District’s Annual Report for year ended December 31, 2013. He thanked Bob Cerrano, Julie Meyer, and Karen Lucido for their assistance during the audit; and stated our firefighters and staff treated him and his team with professional courtesy the entire time they were working. Mr. Kummer reviewed the Audit document, stating the District was financially healthy and that Expenses increased only 1% over the previous year, which he stated was phenomenal during these economic times. Mr. Kummer noted the District is one of only a few departments setting aside monies to fund its Retiree Health Insurance and Pension plans, and commended the Board and Financial Director Cerrano on keeping a tight reign on the budget. He thanked the Board for allowing him to conduct the audit. The Board thanked Mr. Cerrano for a job well done, and Mr. Kummer for the report.

A motion was made by Director Laughlin at 7:20 p.m. to go into Closed Session pursuant to Section 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body or its

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representatives and its attorneys; (3) Personnel matters, (12) Any documents related to a negotiated contract until a contract is executed, and (13) Individually identifiable personnel records or records pertaining to employees, and (17) Confidential communications between a public governmental body and its auditor, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin at 7:44 p.m. to adjourn the Closed Session and reconvene in Open Session, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin announced that the Board accepted the Annual Audit Report for Year Ended December 31, 2013, as presented. The Audit Report will be placed on the District's public website.

OLD BUSINESS

There was further discussion regarding new Station #1 construction. Chief Vineyard stated a groundbreaking ceremony would be scheduled for either July 11 or 12. Discussion held regarding the date, time, and type of ceremony. After discussion, consensus from the Board to hold the Groundbreaking Ceremony, July 11, 2014 at 4:30 p.m. A press release will go out, and the trades and dignitaries informed. Paric will handle the details.

There was further discussion regarding the Solar Panels. Chief Vomund stated Station #1's meters and panel have been replaced, and Stations 3 and 5 i should be up and running within a week. Once Station #1 receives the rebate check and turns it over to Brightergy, its system will be turned on. Once all stations are turned on Brightergy will give a short class on how the solar panels operate.

There was further discussion regarding the 9142 Maintenance Issue. Chief Vomund said that Pierce Manufacturing is stating this is not their fault and the truck should have been power washed underneath due to the harsh winter. Per Chief

Vomund, the District has 3 other trucks older than 9142 that are maintained the same way and do not have this issue. Financial Director Cerrano asked if Pierce provided a manual or written instructions on how to clean the truck. No where in any of the documentation Pierce supplied does it state the truck needs to be power washed. Director Laughlin asked if we have contacted other area fire departments. Chief Vomund said that Cottleville has a 2006 Pierce with no rust on it and they do not power wash that truck, and Blue Springs and Lee Summit fire departments are having similar issues. Chief Vineyard stated Pattonville has also had this same rust issue with their Pierce. Financial Director Cerrano asked where Pierce excluded rust repair in their warranty. Chief Vomund said 9134's warranty has an exclusion of corrosion, but the 9142 does not, it only states it must be properly maintained. Chief Vomund said our new Pierce pumper should be finished in August and its frame is being coated. Pierce's verbal estimate to fix the corrosion on 9142 is \$75,000-\$80,000 but they will send a written quote with firm numbers. Consensus that 9142 needs to be repaired.

There was further discussion regarding Station #4's Shed. Chief Vomund said Lamb Construction quoted \$3,300.00 in labor to construct the shed; we would supply the materials. The shed will be 10X15 and have no electric; a permit is being obtained from the City. There were no questions or comments. A motion was made by Director Laughlin to approve construction of a 10X15 Shed at Station #4 at a not to exceed total amount of \$3,300.00 for labor, and a not to exceed total amount of \$2,500.00 for materials; Chief Vineyard authorized to sign any corresponding paperwork, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There was further discussion regarding the Medical Director Contract. Chief Vineyard met with Taz Meyer head of St. Charles County Ambulance District regarding this Agreement, and Attorney Bruntrager reviewed and approved it. There were no questions or comments. A motion was made by Director Laughlin to approve the Medical Director Contract as presented; Chief Vineyard authorized to sign the Contract, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

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NEW BUSINESS

Financial Director Cerrano reviewed the Escrow Agreement from the City regarding new Fire Station #1 construction. Attorney Bruntrager reviewed the agreement and had no objections. A motion was made by Director Laughlin to approve the Escrow Agreement between O'Fallon City and the District pertaining to new Fire Station #1 Construction, as presented; Director Laughlin authorized to sign the Agreement. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard stated he sent the Board the guidelines for Labor Management Committee meetings and asked the Board how involved they wanted to be in this process. Discussion held. Consensus from the Directors that the Board would like to be involved in matters requiring Board approval and any matters pertaining to policy, and matters should be brought to the Board after Labor Management has worked through them. Chief Vineyard reviewed the Organizational Chart reflecting changes that he and the Labor Management Committee has recommended pertaining to realigning of duties and a change in reporting structure. Discussion held. A motion was made by Director Laughlin to approve the revised Organizational Chart dated June 25, 2014 reflecting a change in reporting structure and realignment of duties as presented, effective immediately, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin stated the Directors want to be involved again in O'Fallon City's July 4th Parade. Chief Vineyard will send details of the days' events to the Board. The District has purchased 1,000 flags to hand out during the parade.

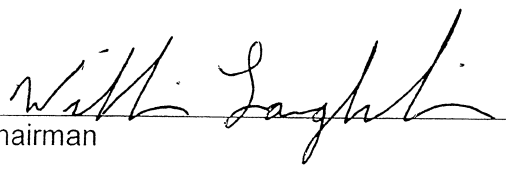
Director Laughlin announced the next Board Work Session is scheduled for Thursday, July 10, 2014, at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

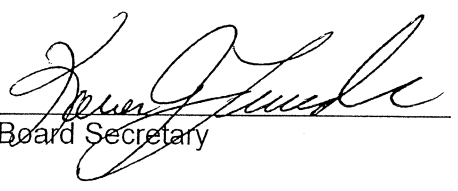
Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Approved,
Board Mtg of 7-24-14

There being no further business, the meeting was adjourned at 8:05 p.m.


Chairman

ATTEST:


Board Secretary

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