

MINUTES OF THE REGULAR MEETING OF  
THE O'FALLON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
April 24, 2014

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on April 24, 2014, at Station #1's Multipurpose Room, 119 East Elm Street, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices at Station #1. The following Directors were present: Director Bill Laughlin and Director Matt Gober. Director Matt Simmons was excused from Open Session due to a death in the family. The following staff members were present: Interim Chief Mel Emge, Division Chief-Training Ken Vomund, Fire Marshal Mark Morrison, Captain Mike Alcorn, Captain Andy Parrish, Shop Steward Eric Johnston, Engineer Chad Vesely, Engineer Dave Koenig, Engineer Matt Chapman, and Board Secretary Karen Lucido.

The following guests were present: Attorney Neil Bruntrager, and Arnie (AC) Dienoff.

The Pledge of Allegiance was lead by Chief Emge, followed by Engineer Vesely's reading of the Firefighter Prayer.

A motion was made by Director Laughlin to amend the Agenda by removing Item a) Station #1 Roof from Old Business, seconded by Director Gober. Upon roll call the vote was:

Ayes:	(2)	Directors Laughlin and Gober
Nays:	(0)	None
Absent:	(1)	Director Simmons

Motion declared and carried.

Director Laughlin asked for any questions or comments regarding the March 27, April 10, April 21, Board minutes and the November 26, 2013 and January 23, 2014 Pension Board meeting minutes. There being none, Director Laughlin made a motion to approve the minutes of the prior Regular Board Meeting of March 27, 2014 and the Regular Board Work Session of April 10, 2014, Emergency Board Meeting of April 21, 2014, Regular Pension Board Meeting of November 26, 2013, and Special Pension Board Meeting of January 23, 2014 as presented, seconded by Director Gober. Upon roll call the vote was:

Approved, Board Mtg of 5-22-14

Approved,  
Board Mtg  
OF  
5-22-14

Ayes: (2) Directors Laughlin and Gober  
Nays: (0) None  
Absent: (1) Director Simmons  
Motion declared and carried.

Director Gober stated a general checking account balance of \$60,224.51. There were no questions or comments. A motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Gober. Upon roll call the vote was:

Ayes: (2) Directors Laughlin and Gober  
Nays: (0) None  
Absent: (1) Director Simmons  
Motion declared and carried.

CITIZEN COMMENTS –

1. A. C. Arnie Dienoff, O' Fallon, MO, commented on two chief officers being placed on paid administrative leave.

COMMUNICATIONS

1. Director Laughlin gave a statement regarding the recent personnel decisions and their relation to previous studies of the financial health of the District.
2. Financial Director Cerrano reviewed the temporary distribution of duties from a vacant position.
3. Chief Emge requested the Board consider discontinuing the daily journals required of department heads and chiefs. Discussion held. The Board will take it under advisement.
4. Chief Emge reviewed a recent structure fire where the homeowners said they were very grateful for the firefighters' quick response and were amazed at how many belongings they were able to save.

STRATEGIC PLANNING REPORT - Nothing new to report.

OLD BUSINESS

There was further discussion regarding new station construction. Fire Marshal Morrison stated the architect is working with GBA on the traffic light for the new station; GBA appears to be the least expensive engineering firm to deal with. He attended a meeting at City Hall regarding the new station and everything is moving in a positive

direction. Director Laughlin asked about having to conduct a traffic study; Mr. Morrison said the engineer firm will advise and that should be acceptable.

There was further discussion regarding Solar Panel installation. Chief Emge said that Stations 3, 4, and 5 have panels installed and are waiting for the bi-directional meters. Station #1 will have solar panels installed after the new roof is installed.

There is no date set for St. Charles Tower to begin installation at Station #5. The Lease with St. Charles Tower was signed at the April 21, 2014 Special Board Meeting with the terms of \$1,200/month plus \$300.00 per month for each commercial carrier; Director Laughlin was authorized to sign the lease, with a vote of Ayes: Laughlin and Simmons, and Abstain: Gober (due to attending by voice mail).

There was further discussion regarding the 364 Extension. Chief Emge stated the cross over from our old driveway will no longer be useable after May 1; and we will receive updated maps from Dispatch that will be reviewed to address the District's Response Zones.

There was further discussion regarding Station #4 Mold Remediation. Fire Marshal Morrison stated that he talked with the remediation team and everything is going as planned; they stated there is nothing to be worried about at this time.

There was further discussion regarding the 1997 Freightliner sale. Chief Vomund said he has called several interested parties, but has not heard back.

There was further discussion regarding the District's Workout Program. Engineer Johnston stated labor management discussed using Club Fitness only and discontinuing personal trainers; this would be a cost savings for the District but would give the same results. Director Laughlin asked for the statistics of how many firefighters are utilizing Club Fitness. Mr. Johnston stated they have been receiving statistics of attendance, however, they are not accurate and we are looking into getting accurate numbers. Director Laughlin requested firm numbers showing attendance before making a decision on this program. This will be reviewed at the next Board Meeting.

There was further discussion regarding the Facilities-Maintenance Committee. Engineer Johnston stated that labor management requested Fire Marshal Morrison fill the open spot for Administration; a chair of the committee will be determined at their first meeting.

Approved,  
Board Mtg  
of  
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NEW BUSINESS

Financial Director Cerrano stated labor management is reviewing a Fund Balance Policy that he will be requesting the Board approve. This policy came out of the recent Bond issue and formalizes the District's policy regarding restricted and unrestricted funds, the Pension and Bond funds, and the cash reserve balance. He would like this policy approved prior to June 1.

Financial Director Cerrano informed the Board he will be bringing the PAS contract to the Board for renewal regarding the District's EAP services. There is a small increase in premium for 2014.

Financial Director Cerrano stated that labor management has recommended placing an RFP for Actuary regarding the District's retiree insurance to ensure it is properly funded. Attorney Bruntrager stated the Board does have a fiduciary responsibility to ensure this is adequately funded. A motion was made by Director Laughlin to approve placing a RFP for Actuary, seconded by Director Gober; Upon roll call the vote was:

Ayes: (2) Directors Laughlin and Gober  
Nays: (0) None  
Absent: (1) Director Simmons  
Motion declared and carried.

Interim Chief Emge stated the Volunteer turnout gear had been inspected and there are 12 sets that do not meet NFPA standards. This was discussed in labor management who recommended the Turnout Gear Committee should reconvene and address this issue. Currently these Volunteer Firefighters are not able to respond to a fire call, and he requested approval to move forward and look into rental turnout gear until gear could be purchased. Chief Emge reviewed the various options regarding rental gear and purchasing new turnout gear. Director Laughlin stated the District wouldn't expect firefighters with out of compliance gear to respond to fire calls. Chief Vomund stated the volunteers' gear has been inspected every April. Attorney Bruntrager stated the District would not want these volunteer firefighters running calls in gear not in compliance. A motion was made by Director Laughlin for Chief Emge to move forward with renting turnout gear for those volunteer firefighters who have out of compliance gear, seconded by Director Gober. Upon roll call the vote was:

Ayes: (2) Directors Laughlin and Gober  
Nays: (0) None  
Absent: (1) Director Simmons  
Motion declared and carried.

Engineer Vesely stated that the last time the District purchased turnout gear we applied and received a grant that included 15 sets of new gear for the Volunteers, and they were given to the most active Volunteers. Director Laughlin requested that grants be looked into.

Captain Alcorn stated that the Accreditation process is ongoing, and he and Fire Marshal Morrison will ask four employees to join a District Accreditation Team; the Board concurred with Captain Alcorn that an Accreditation Team should be initiated.

A motion was made by Director Laughlin at 7:32 p.m. to adjourn the open session and reconvene in closed session, pursuant to RSMo 621 (1) Confidential or privileged communications between a public governmental body or its representatives and its attorneys; (2) Leasing, purchase or sale of real estate by a public governmental body; (3) Personnel matters; (12) Any documents related to a negotiated contract until a contract is executed; (13) Individually identifiable personnel records or records pertaining to employees after a five minute break, seconded by Director Gober. Upon roll call the vote was:

Ayes: (2) Directors Laughlin and Gober  
Nays: (0) None  
Absent: (1) Director Simmons  
Motion declared and carried.

A motion was made by Director Laughlin at 9:29 p.m. to adjourn the Closed Session and reconvene in Open Session, seconded by Director Gober. Upon roll call the vote was:

Ayes: (2) Directors Laughlin and Gober  
Nays: (0) None  
Absent: (1) Director Simmons  
Motion declared and carried.


Director Laughlin announced the next Board Work Session is scheduled for Thursday, May 8, 2014, at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

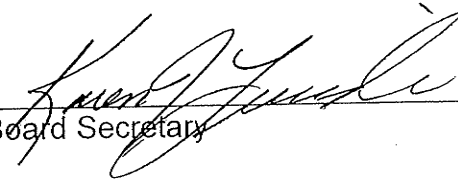
Approved, Board Mtg of 5-22-14

Ayes: (2) Directors Laughlin and Gober  
Nays: (0) None  
Absent: (1) Director Simmons  
Motion declared and carried.

There being no further business, the meeting was adjourned at 9:30 p.m.

  
Chairman

ATTEST:

  
Board Secretary

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