

Approved,
Board Mtg
of 1-22-15

MINUTES OF THE REGULAR MEETING OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
December 30, 2014

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on December 30, 2014, at Station #1's Multipurpose Room, 119 East Elm Street, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices at Station #1. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Chief Tom Vineyard, Assistant Chief Ken Vomund, Financial Director Bob Cerrano, Fire Marshal Mark Morrison, Battalion Chief Mark Stenger, Battalion Chief Chuck McCoy, Battalion Chief Mel Emge, Captain Matt Braile, Fire Inspector Kay Lee Ellison, Shop Steward Eric Johnston, Assistant Shop Steward Chad Vesely, and Board Admin Assistant Karen Lucido.

The following guest was present: None

The Pledge of Allegiance was lead by Battalion Chief McCoy followed by Assistant Chief Vomund's reading of the Firefighter Prayer.

Director Laughlin asked for any questions or comments regarding the Board Meeting Minutes of November 25, 2014 and December 11, 2014. There being none, Director Laughlin made a motion to approve the minutes of the prior Regular Board Meeting of November 25, 2014, and Regular Board Work Session of December 11, 2014, as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Gober stated a general checking account balance of \$170,869.28.

There were no questions or comments. A motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

CITIZEN COMMENTS – None.

COMMUNICATIONS

Directors Laughlin and Simmons thanked all members who helped out at the Salvation Army dinners over the holidays.

Board Admin Asst Lucido stated letters were received from Ft. Zumwalt West students thanking the District firefighters for all they do.

Shop Steward Johnston and Cpt. Emge thanked the members who helped with the Adopt A Family, stating the Shop adopted 2 families in need this year. The DePaul Society thanked the District for the food donations from our Santa Pictures event.

OLD BUSINESS

There was further discussion regarding new Station #1 construction. Chief Vineyard said the station is coming along very well; they are working on the floors next week which should be done January 15. Fire Marshal Morrison said there may be an issue with the traffic light and it may not be installed prior to move-in.

There was further discussion regarding Administration Renovation. Chief Vineyard said the Building Committee met with FGM and reviewed several potential floor plans and voted on a preferred floor plan; Paric will give an estimate of the cost of this renovation. He stated moving the Board Room to the back bay will incur a substantial cost. The Board reviewed the preliminary drawings and discussed the pros and cons of each plan.

There was further discussion regarding Club Fitness memberships. Chief Vineyard said that he put out an employee survey, receiving a 50% response and generally employees felt the Club Fitness memberships were beneficial. Labor Management is recommending Club Fitness memberships continue through 2015 as it aids in meeting the fitness requirements of the firefighters.

There was further discussion regarding 9142 Ladder Truck. Assistant Chief Vomund said refurbishment should be complete by mid February. He reviewed the list of repairs with the station crews who requested SCBA brackets be upgraded now as this is a safety issue; the upgrade could cost \$2,200.00.

NEW BUSINESS

Chief Vineyard said that Labor Management is requesting approval to begin the Firefighter EMT Hiring Process, by putting together a hiring list per District policy. The list will be approved and held for 2 years in the event the District hires in future. After discussion, a motion was made by Director Laughlin to approve beginning the Firefighter-EMT Hiring Eligibility List process as outlined in SOP #119.01, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard stated that Labor Management is recommending approval of a uniform carryover allowance for uniformed employees just for 2015 to accommodate an increase in allowance; there would be no expense to the District. After discussion, a motion was made by Director Laughlin to approve a carryover of clothing allowance increase for 2015 only of up to \$1,000.00; corresponding policy to reflect this one-time exception, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Assistant Chief Vomund stated that the current SCBA Fill Station housed at Station #1 was purchased in 1988 and is in disrepair. Banner Fire evaluated the fill station and recommended a new one as repairs could run over \$4,000.00 and a new fill station would cost up to \$10,000.00. A new fill station would work with the new generation of SCBAs where our current one would not. Quotes will be requested from several companies. Financial Director Cerrano said this purchase would be part of the new fire station's building equipment.

Board Administrative Assistant Lucido requested approval of the proposed 2015 Board Meeting Calendar. After review, a motion was made by Director Laughlin to approve the 2015 Board Meeting Calendar as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Financial Director Cerrano requested Board approval of certain Budget Amendments and reviewed each amendment. After discussion, a motion was made by Director Laughlin to approve the Request for Amendments to the 2014 Budget per Robert Cerrano's memo dated December 30, 2014, and attached as Exhibit I, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Financial Director Cerrano reviewed the final 2015 budgets and asked for approvals. There were no questions or comments. A motion was made by Director Laughlin to approve the 2015 General Fund Budget as presented, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to approve the 2015 Pension Fund Budget as presented, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried

A motion was made by Director Laughlin to approve the 2015 Debt Service Fund Budget as presented, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to approve the 2015 Capital Projects Fund Budget as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin at 7:26 p.m. to go into Closed Session pursuant to Section 610.021(1) Confidential or privileged communications between a public government body and its attorneys; (2) Leasing, purchase or sale of real estate

by a public governmental body; (12) Any documents related to a negotiated contract until a contract is executed; (13) Individually identifiable personnel records, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin at 8:12 p.m. to adjourn the Closed Session and reconvene in Open Session, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to approve a 2% wage increase for 2015 for the following Administration positions: Fire Chief, Assistant Chief, Fire Marshal, Financial Director, Administrative Assistant, Accounting/HR Clerk, and Fire Prevention Clerk, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to approve the Working Agreement between the O'Fallon Fire Protection District and Professional Firefighters Local 2665 of the International Association of Fire Fighters effective January 1, 2015 through December 31, 2016, as presented, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

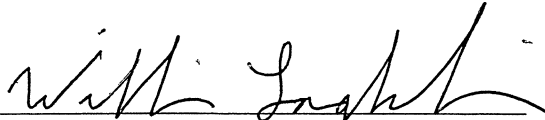
Director Laughlin announced the next Board Work Session is scheduled for Thursday, January 8, 2015, at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Approved,
Board Mtg of 1-22-15

There being no further business, the meeting was adjourned at 8:15 p.m.



William Laughlin, Chairman

ATTEST:



Karen Lucido, Recording Secretary
Board Administrative Assistant

Approved Copy

MEMORANDUM



O'FALLON FIRE PROTECTION DISTRICT
119 E ELM STREET
O'FALLON, MO 63366
PHONE: 636-240-5312 EXT 251
FAX: 636-272-7857
EMAIL: rcerrano@ofallonfire.org

EXHIBIT I

To: Board of Directors
CC:
From: Robert Cerrano
Date: 12/30/2014
RE: Request for Amendments to the 2014 Budget

GENERAL FUND

I am requesting the Board increase Line Item 5110000, Salaries and Wages, by \$2,010. To offset this increase, I am asking the Board to decrease Line Item 5120000, Payroll Tax Expense by \$2,010. I am also requesting the Board increase Line Items 5270000, Telephone Expense \$3,000 and Line Item 5320000 Utilities Expense \$400. To offset these increases, I am asking the Board to reduce Line Item 5220000, Fuel and Oil by \$3,400.