

MINUTES OF THE REGULAR WORK SESSION OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
December 11, 2014

A Work Session of the O'Fallon Fire Protection District Board of Directors was held on December 11, 2014, at Station #1's Multipurpose Room, 119 East Elm Street, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices at Station No. 1. The following Directors were present: Director Bill Laughlin, Director Matt Gober (7:10pm), and Director Matt Simmons. The following staff members were present: Chief Tom Vineyard (by video conference due to illness), Assistant Chief Ken Vomund, Financial Director Bob Cerrano, Battalion Chief Chuck McCoy, Battalion Chief Mel Emge, Fire Marshal Mark Morrison, Captain Mike Alcorn, Shop Steward Eric Johnston, Engineer Chad Vesely, Engineer Dave Koenig, Engineer Mike Knipping, Engineer Darwin Shepherd, and Board Admin Assistant Karen Lucido.

The following guests were present: Attorney Neil Bruntrager, Todd Sweeney and Craig Schluter of Paric.

The Pledge of Allegiance was lead by Assistant Chief Vomund, followed by Fire Marshal Morrison's reading of the Firefighter Prayer.

FINANCIAL MATTERS:

Director Laughlin recognized Mr. Schluter who handed out a review of the new Station #1 construction's progress to-date. He reviewed each phase of construction that included; there are 21 working days left until completion; concrete is almost complete; ceiling install and painting is complete and apparatus bay ceiling installed with painting to begin next week; kitchen mechanicals in place. He showed a conduit issue Paric discovered at the foundation wall, which they had remedied, stating it could have caused major issues down the road; the foundation is now properly sealed. They began with a contingency budget of \$177,000 and have had only \$41,000 in change orders leaving \$135,000 remaining and they do not see any major issues coming up. The change orders included the traffic light source (which was

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known ahead of time). He said the District's personnel reviewing the drawings were helpful to ensure construction design was as planned. Construction may be completed 2 weeks ahead of schedule. Director Laughlin said he and has walked the construction site and is pleased with the construction quality; that Paric's reputation is that quality is always at the forefront of their projects. Directors Gober and Simmons are very satisfied that the project is on time and within budget – that it doesn't get any better than that. Chief Vineyard reminded everyone if they go to the site they must wear protective helmets, vests, etc. Cpt. Alcorn said there is a 3X3 area of finished concrete floor for viewing in one of the bunkrooms. Director Laughlin thanked Mr. Sweeney and Mr. Schluter for attending and they exited the meeting.

Financial Director Cerrano reviewed his Bond Summary handout. He stated that since Paric came in under budget with new Station construction, the District should have \$1.2 million left for Administration Renovation. He recommended bond monies also be used for the Pierce Ladder Truck Repairs and there will be no deficit to this year's budget. Mr. Cerrano said financially, everything looks good.

Assistant Chief Vomund stated he spoke with Ms. Dohrman of St. Charles Towers regarding the cell tower they are constructing at Station #5. They expect to break ground this spring.

Assistant Chief Vomund stated the District has a 2004 Explorer that requires a new engine costing approximately \$5,000. A neighboring fire department may be interested in purchasing the vehicle as is; but if it is sold to an individual the District would need to spend \$500 to remove the lights. Chief Vineyard said there is internal interest in purchasing the vehicle and asked the Board's opinion of offering it for purchase in house. Discussion held. Attorney Bruntrager offered a dealer's name who would provide blue book values for the vehicle, and consensus from the Board that if offered to employees, there should be a minimum bid relating to blue book value and bids taken.

Chief Vineyard stated that eliminating comp time for officers is being proposed by the Shop and he requested Board approval to eliminate comp time for the remainder of 2014 for Captains. Discussion held. A motion was made by Director Laughlin that all 2014 remaining overtime for Captains be paid at their overtime rate instead of incurring comp time, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

LABOR MANAGEMENT:

Chief Vineyard stated that Labor Management was recommending approval of a new Hiring Process for Firefighters-EMTs policy; the policy was refined in Labor Management and posted for 30 days for employee review. Attorney Bruntrager reviewed the policy and had no issues with it. A motion was made by Director Laughlin to approve the "Hiring Process for Firefighters/EMTs" as presented; Chief Vineyard authorized to sign policy, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Chief Vineyard said that Labor Management reviewed the Dining Out While on Duty policy and consensus was that portions of the policy were outdated, and the remaining policy was just using common sense. Labor Management recommended revoking the Dining Out policy. There were no questions or comments. A motion was made by Director Laughlin to revoke Policy #338 – Dining Out While On Duty in its entirety effective immediately, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

OPERATIONS

Assistant Chief Vomund said that the Ladder Truck (9142) is at Pierce for repairs and Schuhmacher informed him that the completion date was delayed from January to March, and he reviewed Pierce's reasons. Chief Vomund voiced his objections and the completion date is now scheduled for February 14, 2015.

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OTHER ITEMS FOR CONSIDERATION

Chief Vineyard said that the FGM met with the Building Committee regarding Administration Renovation to begin the Program Phase. Cpt. Alcorn said they are finishing up the flow-design concept from that meeting, and will go to office placement after the flow-design is reviewed by the Building Committee.

Director Laughlin asked for an update on the Pictures with Santa Claus event. Fire Marshal Morrison said pictures were offered over 3 days, and they had just over 1,000 people come through – it was a successful event. The event was posted on Facebook and it received 1,030 likes and 16,000 views.

A motion was by Director Laughlin at 7:35 p.m. to go into Closed Session after a 5 minute break, pursuant to RSMo 610.021 (1) Legal Actions involving a public governmental body and confidential or privileged communications between a public governmental body or its representatives and its attorneys; (2) Leasing, purchase or sale of real estate by a public government body; (12) Any documents related to a negotiated contract until a contract is executed; (13) Individually identifiable personnel records or records pertaining to employees, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made at 9:21 p.m. by Director Laughlin to adjourn the Closed Session and reconvene in Open Session, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

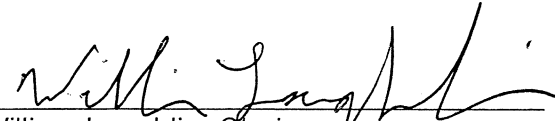
Director Laughlin announced that the next Board Meeting will be held Tuesday, December 30, 2014, beginning at 7:00 p.m., Station #1.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Simmons. Upon roll call the vote was:

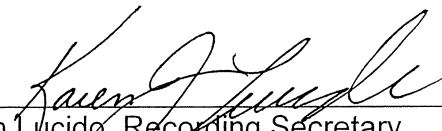
Ayes: (3) Directors Laughlin, Gober and Simmons
Nays: (0) None
Absent: (0) None
Motion declared and carried.

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There being no further business, the meeting was adjourned at 9:22 p.m.


William Laughlin, Chairman

ATTEST:


Karen Lucido, Recording Secretary
Board Administrative Assistant

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