

MINUTES OF THE REGULAR MEETING OF
THE O'FALLON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
October 23, 2014

Approved,
Board Mtg
of 11-25-14

A Regular Meeting of the O'Fallon Fire Protection District Board of Directors was held on October 23, 2014, at Station #1's Multipurpose Room, 119 East Elm Street, O'Fallon, MO. Director Laughlin called the meeting to order at 7:00 p.m. Notice of said meeting had been provided at least 24 hours in advance of the meeting by posting the meeting time in the case on the outside wall of the Administrative Offices at Station #1. The following Directors were present: Director Bill Laughlin, Director Matt Simmons, and Director Matt Gober. The following staff members were present: Chief Tom Vineyard, Financial Director Bob Cerrano, Fire Marshal Mark Morrison, Battalion Chief Chuck McCoy, Captain Mike Alcorn, Engineer Eric Johnston, Engineer Chad Vesely, Engineer Mike Knipping, Engineer Russ Hubert, Engineer Jewett Ellis, Engineer Todd Yeager, Firefighter Neil Fredrick, and Board Admin Assistant Karen Lucido. Assistant Chief Ken Vomund was attending an Instructor Conference.

The following guest was present: Attorney Neil Bruntrager

The Pledge of Allegiance was lead by Chief Vineyard followed by Fire Marshal Morrison's reading of the Firefighter Prayer.

Director Laughlin asked for any questions or comments regarding the minutes of the Board Meeting Minutes of September 25, 2014, September 29, 2014, and October 9, 2014. There being none, Director Laughlin made a motion to approve the minutes of the prior Regular Board Meeting and Public Hearing of September 25, 2014, Special Board Meeting of September 29, 2014, and Regular Board Work Session of October 9, 2014, as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Gober stated a general checking account balance of \$205,454.74. There were no questions or comments. A motion was made by Director Laughlin to approve payment of bills as presented, seconded by Director Simmons. Upon roll call the vote was:

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Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

CITIZEN COMMENTS – None.

COMMUNICATIONS

Chief Vineyard said that the Boy Scouts are requesting to use Station #1 for their Scouting for Food Event Nov 8 and Nov 15. Discussion held. Consensus from the Board to allow the Scouting for Food Event collection at Station #1.

Director Simmons and Director Laughlin said that the recent Fire Safety Event was successful and everyone did a great job. Mark Morrison and Neil Fredrick thanked all who worked this event. Participation was good, but it will be held at Kohl's next year as that site has greater public exposure.

Shop Steward Johnston said the Canned Food and Toy Drive will begin after Halloween. All stations will take in the donations, and Mark Morrison will state in the Santa Pictures flyer to bring canned food. He said the Shop sold Pink T-Shirts and will have an approximate \$800.00 donation to the Karen Weidinger Foundation, St. Charles, MO.

Firefighter Fredrick said the Volunteers will do the Santa Truck through subdivisions event again this year – he will send the dates and locations to the Board.

OLD BUSINESS

There was further discussion regarding new Station #1 construction. Chief Vineyard said the Building Committee met on site this week, it is under roof and should be weather tight by the end of the week.

There was further discussion regarding the Social Media Policy. Chief Vineyard said the policy was approved by Labor Management and has been posted for 30 days; one suggestion was received, to have a rep from each shift contribute to the site. He requested Board approval of the policy. A motion was made by Director Laughlin to approve the Social Media Policy SOP#243.01 per Labor Management's recommendation, as presented, Chief Vineyard to sign policy, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober

Nays: (0) None
Absent: (0) None
Motion declared and carried

There was further discussion regarding the Return to Work and Reserve Policies. Chief Vineyard requested discussion in Closed. Director Laughlin asked if any audience members had comments to share regarding the proposed Reserve Policy; there were no comments.

There was further discussion regarding Asphalt Repairs for Stations 3 and 4. Chief Vineyard reviewed C&B Paving quotes. There were no questions or comments. A motion was made by Director Laughlin to approve C&B Paving, Inc.'s quote for Asphalt Repairs for Station #3 of \$1,600 and Station #4 of \$1,200 per the terms of their quote; Director Laughlin to sign proposal, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

NEW BUSINESS

Director Laughlin stated the District will hold an Election for one Board of Director Seat, 6-year term, in the April 2015 Election. A motion was made by Director Gober to read Resolution 2014-04 by Title only, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Simmons read: *Resolution 2014-04: A Resolution by the Board of Directors of the O'Fallon Fire Protection District, a Fire Protection District of St. Charles County, Missouri, to Hold an Election for One Director to the Board of the O'Fallon Fire Protection District and to establish a filing fee.*

A motion was made by Director Gober to approve Resolution 2014-04 as presented, attached as Exhibit I, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried

Chief Vineyard stated the St. Louis Metro area has a consolidated bid for bullet proof vests at a cost of \$449.00 each; regularly \$700.00 each. He recommended purchase of vests as they give an extra layer of protection for District members who participate in the Strike Team, and with a grand jury verdict coming, there is the possibility of civil unrest. Chief Vineyard explained how Strike Teams work in these situations. Discussion held. A motion was made by Director Laughlin ratifying the purchase of 6 bullet proof vests from Ed Roehr Safety Products at a total cost of \$2,694.00, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried

Engineer Hubert reviewed the fitness equipment for Stations 3, 4, and 5, that is scheduled for removal, trade-in, or purchase, and the list of newer, updated equipment for purchase. Mr. Hubert is still negotiating the delivery charge that currently shows at \$365.00 per station. He said the vendors will deliver and set up the equipment. These purchases are a budgeted item. Discussion held. A motion was made by Director Laughlin to approve the purchase of fitness equipment from 2nd Wind Equipment and Rogue Fitness at not to exceed amounts of: \$3,312.60 for Station #3, \$3,687.60 for Station #4, and \$2,987.60 for Station #5, as presented, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried

Chief Vineyard stated the Fitness Committee met and they and Labor Management are recommending SSM DePaul perform the annual physicals. There is a \$10.00 per physical difference between our current carrier, BarnesCare, and DePaul. Depaul physicians helped determine IAFF/IAFC guidelines and routinely do these types of physicals. They will come out the station before physicals to do the bloodwork. Discussion held regarding what's involved in the physicals. There were no further questions or comments.

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Fire Marshal Morrison stated Ft. Zumwalt School District is requesting a waiver of building permit fees for their new Adaptive Learning Center. Labor Management agreed we should waive the fees as this is a government, non-profit agency. The Directors agreed. A motion was made by Director Laughlin to waive the District construction permit fees of \$5,450.00 for Ft. Zumwalt School District's Adaptive Learning Center, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried

Financial Director Cerrano stated that our Auditor agreement is up this year and requested approval to place a RFP for auditing services. Discussion held. A motion was made by Director Laughlin to place a RFP for Auditing Services for audit years, 2014, 2015, and 2016, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Financial Director Cerrano requested approval to amend the 2014 Budget, General Fund and Capital Projects Fund. He reviewed the requested changes. Director Laughlin asked if the vehicle increase was due to repairs; it is due to repairs and needed purchase of a computer for the Chief's vehicle, and a truck. Director Laughlin asked if the overall 2014 Budget remained on target. Mr. Cerrano said if we restrict spending just to necessities to year end, the Budget should be good. A motion was made by Director Laughlin to approve the Request for Amendments to the 2014 Budget per Financial Director Cerrano's memo dated October 23, 2014, attached as Exhibit II, seconded by Director Simmons. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried

A motion was made by Director Laughlin at 7:45 p.m. to go into Closed Session pursuant to Section 610.021(1) Confidential or privileged communications between a public government body and its attorneys; (12) Any documents related to a negotiated contract until a contract is executed; (13) Individually identifiable personnel records, after a 10 minute break, seconded by Director Gober. Upon roll call the vote was:

Approved, Board Mtg of 11-25-14

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin at 8:38 p.m. to adjourn the Closed Session and reconvene in Open Session, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

A motion was made by Director Laughlin to approve the Reserve Policy as presented, seconded by Director Gober. Upon roll call the vote was:

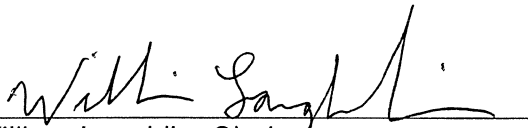
Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

Director Laughlin announced the next Board Work Session is scheduled for Thursday, November 13, 2014, at 7:00 p.m.

A motion was made by Director Laughlin to adjourn the meeting, seconded by Director Gober. Upon roll call the vote was:

Ayes: (3) Directors Laughlin, Simmons, and Gober
Nays: (0) None
Absent: (0) None
Motion declared and carried.

There being no further business, the meeting was adjourned at 8:40 p.m.


William Laughlin, Chairman

ATTEST:


Karen Lucido, Recording Secretary
Board Administrative Assistant

RESOLUTION #2014-04

A RESOLUTION BY THE BOARD OF DIRECTORS OF THE O'FALLON FIRE PROTECTION DISTRICT, A FIRE PROTECTION DISTRICT OF ST. CHARLES COUNTY MISSOURI, TO HOLD AN ELECTION FOR ONE DIRECTOR TO THE BOARD OF THE O'FALLON FIRE PROTECTION DISTRICT AND TO ESTABLISH A FILING FEE **EXHIBIT I**

WHEREAS: O'Fallon Fire Protection District shall have one director's term expire in 2015, and

WHEREAS: O'Fallon Fire Protection District is required by law under 321.210 RSMo. to hold an election to fill a director's position upon the expiration of a Director's term on the First Tuesday of April 2015, and

WHEREAS: The term for a director of the District shall be for a period of six (6) years as prescribed by state law, and

WHEREAS: A General Municipal Election shall be held on April 7, 2015 and

WHEREAS: O'Fallon Fire Protection District is required under 321.210 RSMo, to set the filing fee for candidates for the position of Director at an amount up to the amount of a candidate for state representative as set forth under section 115.357.

THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF O'FALLON FIRE PROTECTION DISTRICT, A FIRE PROTECTION DISTRICT OF ST. CHARLES COUNTY MISSOURI

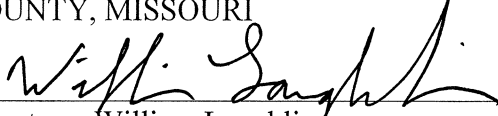
Section 1. An election shall be held on the 7th day of April, 2015, for the purpose of electing a director for a six (6) year term of office.

Section 2. Notice of the Election shall be given to the public.

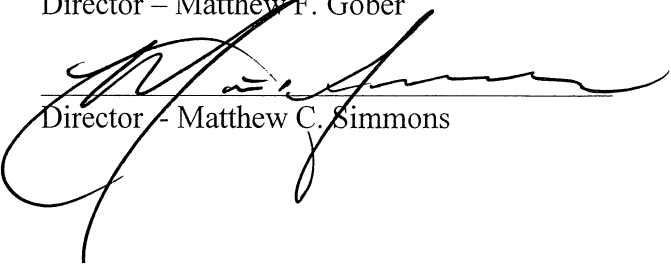
Section 2. The Filing Fee for Candidates is hereby set at \$50.00.

Resolution approved this 23 day of October, 2014.

BOARD OF DIRECTORS OF O'FALLON
FIRE PROTECTION DISTRICT, A FIRE
PROTECTION DISTRICT OF ST. CHARLES
COUNTY, MISSOURI


Director - William Laughlin


Director - Matthew F. Gober


Director - Matthew C. Simmons

(Seal)

MEMORANDUM

EXHIBIT II



O'FALLON FIRE PROTECTION DISTRICT

119 E ELM STREET
O'FALLON, MO 63366
PHONE: 636-240-5312 EXT 251
FAX: 636-272-7857
EMAIL: rcerrano@ofallonfire.org

To: Board of Directors
CC:
From: Robert Cerrano
Date: 10/23/2014
RE: Request for Amendments to the 2014 Budget

GENERAL FUND

I am requesting the Board increase Line Item 5260000, Physicals and Background Checks, by \$2,000. To offset this increase, I am asking the Board to decrease Line Item 5431000, Legal and Election Costs by \$1,000 and 5460000, Misc Administration Cost by \$1,000.

CAPITAL PROJECTS FUND

I would also request the Board increase Line Item 5710000, Vehicles by \$6,000; Line Item 5720000, Equipment Purchased by \$500 and reduce Line Item 5730000, Buildings and Improvements by \$324,500 to reflect 2014 project spending.